



Photo by Eric Siegler

October 2020

TrailMark News Update

TrailMark at Chatfield HOA's Newsletter

October Calendar

10/1 - News Update
10/1 - HOA Fees Due
10/1 - Food Truck Thursday
10/4 - TrailMark Concert
10/5 - Special HOA Meeting
10/13 - Regular Garbage Day
10/15 - Food Truck Thursday
10/18 - TM5K & Fun Run
10/24 - Recycling Event

Visit [TrailMark.org](https://trailmark.org) for the most current neighborhood news.

Notice: Special HOA Board Meeting

The HOA Board will be holding a Special Board Meeting on Monday, October 5 at 6:00 pm. The purpose of the meeting is to review the election process for this year. The process will be a bit different, so the HOA wanted to ensure everyone has the same information regarding the election. The meeting will be held via Zoom. The agenda for this meeting will be posted on [TrailMark.org](https://trailmark.org), which will also have the information to join the meeting.

Zoom online: <https://zoom.us/j/95332973661>

Via phone: (253) 215-8782

Meeting ID: 953 3297 3661

Board Members

President

Sally Janssen

Vice President

Amy Howard

Secretary

Mary Kreeger

Treasurer

Ken Colaizzi

Member-at-Large

Bill Kuenning

Email the HOA Board:
board@trailmarkhoa.org

A Fun event in TrailMark!

TM5K & FAMILY FUN RUN

Sunday, October 18th

10:00 am at Hogback Hill Park

- Enjoy the beauty of fall and TrailMark
- All participants receive a custom shirt
- Surprise gift to all participants
- Costume contest
- Free Photos
- Virtual option

Register here! Register now to guarantee your shirt size!!

COVID-19 GUIDELINES will be strictly followed for everyone at this event.



Photo by Hal Sports



Click here
for a list of
TrailMark's
Websites &
Pages

Jefferson County is in the Safer at Home "Level 2: Concern" phase

Read more about this phase and keep up to date with the latest status by visiting <https://www.jeffco.us/4047/Safer-at-Home-Level>.

Keeping Halloween safe and fun in 2020

Judging from the cooperation of TrailMark residents during past events this year, the HOA is hopeful that we as a neighborhood can exercise safe trick-or-treating practices on Halloween. Here are a few tips to make it safe and fun for everyone:

Trick-or-Treaters

What would Halloween be without costumes and candy? Keep these social distancing best practices in mind to keep everyone safe.

- Stay home if sick
- Trick-or-treat with people you live with
- Remain 6 feet apart from people not in your household
- Wear a face mask covering BOTH your mouth and nose (even under/over your Halloween mask)
- Hand sanitize (with sanitizer containing at least 60% alcohol) frequently while out, especially during key times like before eating or after coughing/sneezing
- Wash your hands as soon as you return home

Homeowners

The traditional Halloween decorations might look a little bit different this year. Check out these tips to create a safe celebration setup for your neighborhood ghosts and monsters.

- Do not hand out candy if you are sick
- Wear a face mask covering BOTH your mouth and nose
- Take the Safe House pledge and register as an official Halloween Safe House
- Use duct tape to mark 6-foot lines in front of your home and leading to you driveway/front door
- Position a distribution table between yourself and trick-or-treaters
- Distribute candy on a disinfected table to eliminate direct contact
- Wash hands often

Parents

If you're like most parents, safety is always top of mind this time of year. Here are a few tricks to keep your children safe and ensure a fun time is had by all.

- Stay home if sick
- Talk with your children about safety and social distancing guidelines and expectations
- Carry a flashlight at night and ensure your children are wearing reflective clothing
- Wear a face mask covering BOTH your mouth and nose
- Wash your hands as soon as you return home
- Inspect candy

For more information, including a map and other tools showing the Covid-19 risk level in our community, [click here](#).

< Here are a couple of signs that might be useful on Halloween. [Click here](#) for a printable pdf.

HOA/TMMD Annual Meeting - Thursday, November 12th

Save the date! November 12, 2020

TrailMark Residents, the Budget Ratification meeting and annual joint meeting of the TrailMark HOA and the TrailMark Metropolitan District (TMMD) will be held to discuss the budgets for 2021 on Thursday, November 12th. The TMMD meeting begins at 6:30 pm with the HOA meeting immediately following the conclusion of the TMMD meeting, approximately 7:00. If you want to know where your taxes and fees are being spent and managed, please attend the meeting.

Call for Proxies

To have a quorum (required for the HOA meeting) necessary for ratification we need representation by proxy of a minimum of 82 households! You will receive, in the mail, notice of this meeting with a proxy form. If you cannot attend the meeting please return your proxy. Every year the HOA struggles to get enough proxies back to meet the quorum requirements set forth in the Governing Documents. If a quorum is not reached, the meeting must be rescheduled and costs the HOA a lot of money as all of the items must be mailed again and additional meetings must be called. Please send back your proxy when you receive it in the mail. This year the proxy is more important than ever. Be sure to indicate who you are assigning your proxy to. Do not leave the proxy blank. You may still complete the proxy for quorum only. This means that nobody gets to vote on your behalf, but that your proxy counts towards the quorum requirement for the meeting. If you would like to ensure someone votes on your behalf, you can either assign your vote to a Board member or to someone else in the community. Don't leave it blank! If you think your neighbor already sent it, they probably didn't! So please, if you are not going to attend the meeting, send your proxy back. Thank you!

Call for Candidates

The Annual Meeting also means that Board elections are coming up. Please contact the Property Manager, Angie Kelly (akelly@crsfofcolorado.com) if you are interested in running for a position on the Board of Directors. More information about Board duties is included in the newsletter and will be included with the items mailed to you. This year is a bit different as we have to hold the meeting virtually. While this is not an ideal situation, we want to be sure the safety of all residents is taken into consideration. The meeting information will be included in the items mailed to you and posted on the TrailMark website prior to the meeting. With the change to virtual, the process will look a bit different also. Due to this change, the Board has agreed to hold a Special Board meeting* on Monday, October 5, 2020 at 6:00 pm to review the process and expectations for this meeting. If you are interested in running for the Board, please be sure to attend this meeting!

***Special Meeting—Online:** <https://zoom.us/j/95332973661>, Phone: 253-215-8782, meeting ID 953 3297 3661.

This information is also on the TrailMark website.

Election Season

As election season is upon us, it is time to remind TrailMark homeowners and residents of TrailMark's signage rules: TrailMark Homeowners Association **cannot** prohibit the placement of political signs on property which is owned by a resident of the HOA or in the window of a unit. A political sign is defined as a sign that carries a message intended to influence the outcome of an election, including supporting or opposing the election of a candidate, the recall of a public official, or the passage of a ballot issue.

Any political sign shall not be on display earlier than 45 days before an election and shall be removed no later than 7 days after an election. The political sign may be no larger than thirty-six by forty-eight inches in size. Each home or unit may only have one (1) sign per political office or ballot issue that is contested in an upcoming election.

Please adhere to these rules to avoid a covenant violation.

Reference: CCIOA (C.R.S 38-33.3106.5(1)(C)) – (Colorado Common Interest Ownership Act)

To get more information on the upcoming election, please visit the [City of Littleton 2020 General Election](#) web page.

Common Questions about running for the Board of Directors for the TrailMark Homeowners Association

Q: What are my duties on the Board?

A: The Board is responsible for maintaining and honoring the Declarations, Bylaws, and Design Review Guidelines of the community. The Board reviews/approves all contracts for work done in the common area. The Board receives emails from residents who voice concerns, complaints and/or ideas. The Board is responsible for holding homeowners accountable to the standards set in the covenants. The Board is responsible for the financial state of the Association in which they set dues, approve all invoices, and maintain a balanced budget. The Board is ultimately responsible for the trash contract, social events, maintenance and upkeep of Association property, and all things administrative (insurance, reserve study, etc.). Each Board member is assigned a committee for which they are the liaison between the Board and that committee. In this capacity, the Board member attends committee meetings and advises the Board on on-going committee activities. The Board currently meets every other month, in the odd number months, on the 2nd Tuesday at 7pm.

Q: What are the qualifications for being on the Board?

A: As outlined in the Association Bylaws: "A Director may be any natural person and need not be an Owner of a Lot within the Community Area; provided, however, that upon the expiration of the Declarant's Control Period, at least a majority of the Directors shall be Owners..." It is important to keep in mind that the qualifications to be a Director and the qualifications to vote vary. To cast a vote for Association issues, the Lot for which the vote is being cast must be in good standing, that is, no outstanding fines or dues are allowed, in order to vote.

Q: How much time does it take to be on the Board?

A: Typically, Board members spend about 10-15 hours each week dealing with HOA items: emails; phone calls; visits from neighbors; reviewing and overseeing contracts; performing site visits; attending various meetings with agencies such as City of Littleton, JEFFCO, SSPR and/or fielding and responding to issues presented by these entities; provides guidance to our committees; etc. During the week when there is a Board meeting, the time spent on HOA issues is approximately 15-20 hours to facilitate meeting preparation and meeting attendance.

Q: How long is my term on the Board? And are there term limits?

A: Terms are 2-years in length. This is to ensure not all five Board members change at once, to allow consistency in governance. There are no term limits for how many times a person can sit on the Board.

Are You Ready to Vote? Five Important Dates for Jeffco Voters

- **Right Now:** [Check/update your voter information.](#)
- **Oct. 9:** Ballots will be mailed to registered voters and 24-hour drop-off locations will be available.
- **Oct. 19:** If you haven't received a ballot, [contact Elections](#) to receive a replacement (until Oct. 26).
- **Oct. 26:** Last day to drop your ballot in the mail to ensure it arrives in time. Drop boxes, in-person vote centers will be open through Election Day.
- **Nov. 3:** Election Day! Use any drop box until 7 p.m., or get additional services at a vote center until 7 p.m. (register to vote, get a replacement ballot, etc.).

Learn how you can [track your ballot and sign up for alerts](#) via phone, email or text. [Contact Elections staff](#) to find out about being a paid temporary elections worker.



CPW asks residents to remove attractants and reduce bear conflicts during the fall season

9/10/2020

Area 5 - Denver Metro Area Counties (Adams, Arapahoe, Denver, Douglas, Elbert, Jefferson and portions of Broomfield County)

“Bear activity and human conflict continues to be an issue. Residents should be reminded to secure their trash and not put it out until the morning of trash pickup. Residents are also reminded to close their garage doors, lock their cars and remove bird feeders/hummingbird feeders to prevent bears from becoming habituated. Drought conditions exist in most of Area 5 and natural food sources for bears remain inconsistent across the area. Residents are also reminded that feeding bears is illegal and creates a public safety issue.” ~ Matt Martinez, Area 5 Wildlife Manager

CPW News Release

A letter from the City of Littleton: Right-of-Way Obstructions



Dear Littleton Resident:

It has come to the attention of the City of Littleton that pedestrians and sidewalk travelers occasionally have difficulty passing on some of the City sidewalks. This letter is a reminder of the Littleton City Codes which require that public sidewalks remain clear of obstructions such as, but not limited to, trash containers, recycle bins, basketball hoops, **tree branches, vegetation**, snow and ice. Please inspect your property to ensure compliance with the codes within the next 30 days.

The Littleton City Code section 4-1-1 (IPMC section 307.2 amendment 26) requires trash containers be stored in an area behind the front setback of the property and the area be maintained in a clean and sanitary condition. **The containers may be placed at the curb temporarily to facilitate pickup of trash, but must not be placed on the City sidewalk.**

Section 8-1-5(B) of the Littleton City Code **prohibits placing any type structure in the public right of way or sidewalk, this includes basketball hoops, skateboard ramps and vehicles parked on the sidewalks.**

Trees, shrubs and other vegetation must be routinely trimmed to keep sidewalks and streets clear, and to maintain proper visibility of traffic control signs and oncoming vehicles at intersections. Section 8-1-6 of Littleton City Code requires **all branches be trimmed back to the edge of sidewalk and to a minimum height of 10 feet above sidewalks.** Most of the sidewalks in Littleton are less than four feet in width. Even a small branch intruding into this space can cause pedestrians or travelers to have to move into the street or onto adjacent lawn areas to pass. **Tree branches above any street must be trimmed to a minimum clearance height of 14 feet.** Low hanging branches are frequently damaged by passing trucks and busses, creating a potentially hazardous situation for drivers and leaving the tree more susceptible to insect and disease problems.

Section 8-1-4 (A) of the Littleton City Code requires that **sidewalks and curbs be maintained in a clean condition and snow and ice be removed within twenty-four (24) hours after every snowfall.**

If you have any questions, or to report violations, please call me at 303-795-3831. Thank you for your prompt attention to this matter.

Sincerely,
Rebecca Thompson
Code Enforcement Manager

Garbage & Recycling Update

Regular Garbage Pick-up Day

Tuesday, October 13th

No delays due to the Columbus Day holiday.

Electronic Recycling Event!

After all the time at home in quarantine, we know some house cleaning and organizing must have taken place! Therefore, to help get rid of all the items you uncovered in your home, the HOA will host an electronic recycle day. The event will be in the same location that the food trucks park, along South Field Way near TrailMark Park. The event will be held on Saturday, October 24 from 10:00 am to 2:00 pm.

The event will have a **drop-off for electronics**. Listed below are the items that can be dropped off. There is a \$25 charge for each TV dropped off.* Please note this will be charged to the homeowner dropping it off. The company can take cash or credit. They will collect the \$25 at the time of drop-off. All other electronics are covered in the cost of the event, hosted by the HOA.

The HOA will also have a large **roll-off dumpster** onsite. This will be for any large household items you wish to get rid of, except electronics. This is not for waste that should be picked up by the trash provider. This is intended for large household items only. We do not want to fill it with items that should be going out with the trash service!

***TVs are an additional charge of \$25 regardless of size or shape, paid by the homeowner when dropped off.**

Items **Electronics Recycling 3** Collects:

Adding Machines, All-in-One PCs, Computers, Cameras, CD Players, Cell Phones, Copiers, CRT Monitors, CRT TVs, Desktop Phones, DVD – VCRs, DVRs, Fax Machines, Flat Panel Monitors, Flat Panel TVs, Game Consoles, Gaming Systems, Hard Drives, Hubs, Keyboards, Laptops, Mice, Modems, MP3 Players, Network Switches, Optical Drives, PCs, Phone Systems, Printers, Projection TVs, Remote Controls Routers, Servers, Small Appliances, Software – Games, Stereos – Speakers, Surge Protectors, Toner, Two-way Radios, Typewriters, UPS, Restaurant Appliances, Washers and dryers, Kitchen appliances

- All data containing items (hard drives etc.) are processed through a shredder for assured destruction.
- The only items they do not accept are smoke/co detectors and light bulbs.

NOTE: Due to the need for multiple trucks and dumpsters, and space availability, disposal of non-electronics could not be scheduled this fall. To further assist homeowners and residents in your clean-out efforts, the HOA Board is planning a spring clean-up that will include disposal of items such as paint / batteries / chemicals. Please stay tuned for this event.



Alpine/GFL Automated Sustainability Report for TrailMark August 2020

Here we are again, talking trash!

The trash and recycling continue to be of concern. Some residents share concern that service is not always perfect, that some homes are missed. And others share concern that residents are not following protocol and cause delays for the driver. Here are some examples of issues and how we might fix them:



◀ Loose trash is a problem. The driver must get out of his truck, load all of the loose items into the truck, and then move to the next house. This takes time and could cause slowed or missed service for others. Break down boxes and place all recycling into a container for service. In addition to the service being slowed, the winds in TrailMark are very likely to blow much of this into a neighbor's yard. Would you be happy if this was blowing into your yard?



Container spacing is important. As many of you have seen, the trucks that come through have automated arms that pick up the containers to empty them into the truck. These trucks are used for efficiency to

ensure all 800 homes get serviced on trash/recycle day. However, when containers are placed too close together, the arms cannot get between the containers to pick them up. So, the driver must get out of the truck, move the containers, and then empty them. The 2nd photo is the correct way to line up containers. Please do your part to help the driver! ▶



◀ If the trash/recycling is not securely in the container, it will likely blow out when the driver is trying to empty the container. While it might not slow down service, it sure does upset neighbors when trash is blowing all over the neighborhood. This is not the fault of the driver for making a mess; be sure to give them a fighting chance.

TrailMark Median Projects

You may have noticed work being done on several medians on TrailMark Parkway. The HOA Board has approved plans for refreshing all of the medians in the neighborhood with fresh mulch, rock and some xeriscape planting. The proposal has been in the works for quite awhile and we were able to contract with LCS to make median improvements. This will be about a 2 year project, and some of the planting on the medians being currently refreshed will be postponed until fall. The Common Area Committee (CAC) created a priority list for this project and medians will be worked on in an order which moves from front to back alternately.



Huge thanks go to CAC members for undertaking this project: Rick Handley, Randy Pabst, Wayne Lupton, Laurel Knaub, Sandy Farish, Pene Yerigan and Lisa Hern

Mary Kreeger, CAC

UPCOMING EVENTS

TRAILMARK EVENTS AND COVID-19 RESTRICTIONS

TrailMark will continue to offer social events to contribute to our sense of community. As previously published, with the COVID-19 pandemic, these events will continue provided all participants do so in a safe, responsible manner. This means observing social distancing and wearing face coverings.

We understand that some may feel uncomfortable attending these events given the uptick in COVID cases. However, if you wish to participate you must agree to “play by the rules” – Participants must wear a face covering and observe 6-foot social distancing between family units.

- Children 10 years and younger are not required to wear masks because the evidence so far has shown that children in this age group are much less likely to spread COVID-19 than older children and adults. It is also less likely that children of this age will wear a mask correctly.
- Children ages 2 and under should NOT wear masks or cloth face coverings.

If you're comfortable, come out and enjoy yourself – listen to some summer music and/or indulge in food truck offerings. If you are concerned with being in a crowd, or are uneasy about participating, please stay home.

Please be reminded that the TrailMark HOA assumes no responsibility for any illness caused by attending our events. If families, including children, do not observe social distancing and wear face coverings, you will be asked to leave. Failure to leave when asked, or if it is determined that attendees are not observing our simple rules, then for the safety of all TrailMark residents future events may be cancelled.

If you attend our events, PLEASE, enjoy yourself and do so responsibly. We all thank you.

HOA ASSESSMENTS DUE OCTOBER 1st

As a reminder, HOA Assessments are due October 1st. If you have any questions, please contact Angie Kelly at [Community Resource Services](#).

TrailMark HOA Board

FOOD TRUCK THURSDAYS WITH ONLINE ORDERING

Thursdays, October 1 & 15

5:00-7:30 pm near TrailMark Park
DO NOT TRY TO ORDER BEFORE 5 PM



Photo by Linda Jagiello

SOCIAL DISTANCING IS MANDATORY!

NO WAITING. NO LINES. JUST ORDER AND PICK IT UP.

- **Order food AT HOME and send 1 PERSON to pick up your order at the designated pick up time. Stand 6 feet apart to pick up food. Go home to eat.**
- **NO CONGREGATING AT THE PARK! Please respect the people who live on that street and keep your distance.**
- For trucks that use Truckster: Download the [Truckster](#) app, hit magnifying glass at the bottom, type in the truck name, hit on menu button - done.
- Other truck links: Go straight to the ordering button. (Some ice cream trucks don't have an online ordering option.)
- Links will go live at 5pm. Many order early so think about ordering late! **DO NOT TRY TO ORDER BEFORE 5PM.**
- You can't order until the truck turns the ordering system on.
- The truck will message you back and tell you when your order will be ready.
- Then come pick up your food while adhering to social distancing.

Thanks so much for following the guidelines to allow us to continue this opportunity for all!

Food truck selections subject to change.

COVID-19 GUIDELINES will be strictly followed for everyone at these events.

More upcoming events on next page...

UPCOMING EVENTS

CONTINUED...

TRAILMARK CONCERT SERIES

KING CARDINAL

Sunday, October 4th

3:00 pm

Hogback Hill Park



Bring your own food and drink.

Due to COVID-19:

- No bouncy castle
- No food truck
- Must distance and wear masks
- Must stay 25+ feet away from the stage. Also, we know kids like to run around and get back behind the stage, but EVERYONE will need stay 25 or more feet in front of the stage.

Please note the change in time. The concert begins at 3:00 pm.

COVID-19 GUIDELINES will be strictly followed for everyone at this event.

TRAILMARK RECYCLING EVENT

Saturday, October 24

10:00 am to 2:00 pm

S. Field Way near TrailMark Park

The HOA is hosting an event for dropping off electronics. There will also be a large roll-off dumpster onsite for large household items. (Please, no trash.)

COVID-19 GUIDELINES will be strictly followed for everyone at this event.

SPECIAL HOA ZOOM BOARD MEETING

Monday, October 5

6:00 pm

Zoom online: <https://zoom.us/j/95332973661>

Via phone: (253) 215-8782, meeting ID 953 3297 3661

To review the election process for this year. All are welcome. This information is also on the [TrailMark website](#).

TM5K & FAMILY FUN RUN



Photo by Hal Sports

Sunday, October 18th

10:00 am

Hogback Hill Park

8:30 am - 5K Start (first group, following groups every 5 minutes)

11:00 am - Mike Elbeck Family Fun Run Start, approx 1 mile (first group, following groups every 5 minutes)

- Enjoy the beauty of fall and TrailMark
- All participants receive a custom shirt
- Surprise gift to all participants
- Costume contest
- Free Photos
- Virtual option

Register here! Register now to guarantee your shirt size!!

COVID-19 GUIDELINES will be strictly followed for everyone at this event.



We are looking for sponsors from neighborhood business owners. If you are interested in sponsoring part of the event, please email the Social Committee at social@trailmarkhoa.org.