



TRAILMARK HOMEOWNERS ASSOCIATION, INC. REGULAR MEETING AGENDA

Board of Directors

Sally Janssen
Michael Penny
Sandy Farish
Julie Devin
Vacant

Office:

President
Vice-President
Treasurer
Secretary
Member at Large

DATE: August 10, 2017
TIME: 7:00 p.m.
PLACE: Fire Station 19: 8490 TrailMark Parkway, Littleton, Colorado

I. ROLL CALL/CALL MEETING TO ORDER

- A. Adoption of Agenda

II. HOMEOWNER FORUM

Owners have a 3-minute limit to speak. There will also be an opportunity for further comments prior to meeting adjournment.

III. APPROVAL OF MINUTES

- A. May 11, 2017 Board Meeting minutes approval (enclosure)

IV. MANAGEMENT ITEMS

- A. Management Report (enclosure)
 - a. Access to Fire Station – calling 9-1-1 instead of a direct number
 - b. Ratification of Board actions between meetings
 - i. Approval for historical information to be saved digitally
 - ii. Approval of \$500 bonus to Website and Newsletter contractor
 - iii. Accept the resignation of Patrick McClammer
- B. Covenant Report (enclosure)
- C. Work Order Report (enclosure)
- D. Architectural Report (enclosure)

V. COMMITTEE REPORTS

- A. Design Review Committee
- B. Common Area/Landscape Committee
- C. Communication/Website/Newsletter Committee
 - a. Update regarding email actions with GoDaddy vs Gmail
- D. Financial Committee
- E. Social Committee

VI. NEW BUSINESS

- A. Appoint the replacement for the Board Vacancy
- B. Discussion regarding accounts that have a large credit
- C. Discussion regarding Wells Fargo Bank Account
- D. Littleton Policy for sidewalks and the HOA responsibility to maintain common area sidewalks

VII. OLD BUSINESS

- A. Discussion regarding HOA Policies
 - a. Communication Policy (enclosure)
 - b. Resident Project Policy (enclosure)
 - c. Signage Policy (enclosure)
 - d. Committee Policy (enclosure)
 - e. Board Vacancy Policy (to be emailed)
- B. Discussion regarding updated Welcome Letter (enclosure)

VIII. FINANCIAL REPORT

- A. Delinquency Report (enclosure)
- B. Financial Reports (enclosure)

IX. HOMEOWNER OPEN FORUM

Owners have a 3-minute limit to speak.

X. ADJOURNMENT

The next meeting is scheduled for Thursday, September 21, 2017 at 7:00 p.m.