



## TRAILMARK HOMEOWNERS ASSOCIATION, INC. REGULAR MEETING AGENDA

### Board of Directors

Sally Janssen  
Vacant  
Amy Howard  
Mary Kreeger  
Kim Gritzmaker

### Office:

President  
Vice-President  
Treasurer  
Secretary  
Member at-Large

### Committee Liaison:

Design Review Committee  
Communications Committee  
Finance Committee  
Common Area Committee  
Social Committee

DATE: March 8, 2018  
TIME: 7:00 p.m.  
PLACE: Fire Station 19: 8490 TrailMark Parkway, Littleton, Colorado

### **I. ROLL CALL/CALL MEETING TO ORDER**

### **II. HOMEOWNER FORUM**

*Owners have a 3-minute limit to speak. There will also be an opportunity for further comments prior to meeting adjournment.*

### **III. APPROVAL OF MINUTES**

- A. January 11, 2018 Board Meeting minutes approval (enclosure)

### **IV. MANAGEMENT ITEMS**

- A. Management Report (enclosure)
- B. Discussion of Audit vs Review Bids (enclosure)
- C. Discussion regarding Landscape Contract (enclosure)
- D. Discussion regarding CPS Contract (enclosure)
- E. Discussion regarding CRS Management Agreement (enclosure)
- F. Discussion regarding GoDaddy Emails
- G. Covenant Report (to be distributed at the meeting)
- H. Work Order Report (enclosure)
- I. Architectural Report (enclosure)

### **V. COMMITTEE REPORTS**

- A. Design Review Committee
- B. Common Area/Landscape Committee
- C. Communication/Website/Newsletter Committee
- D. Financial Committee
- E. Social Committee
  - a. Ratify approval of additional \$1,000 for concerts

### **VI. NEW BUSINESS**

- A. Meeting with Littleton Update- still waiting for meeting to be scheduled

### **VII. OLD BUSINESS**

- A. Discussion regarding 5<sup>th</sup> Board Member
- B. Discussion regarding HOA Policies – provided for review (enclosures)
  - a. Resident Project Policy
  - b. Signage Policy
  - c. Board Vacancy Policy

### **VIII. FINANCIAL REPORT**

- A. Delinquency Report (enclosure)
- B. Financial Reports (enclosure)
- C. Review and approve an extension for 2017 Tax Return (enclosure)

### **IX. HOMEOWNER OPEN FORUM**

*Owners have a 3-minute limit to speak.*

### **X. ADJOURNMENT**

**The next meeting is scheduled for Thursday, May 10, 2018 at 7:00 p.m.**