



TRAILMARK HOMEOWNERS ASSOCIATION, INC.

WORKSHOP AGENDA

Board of Directors

Sally Janssen - 2020
Amy Howard - 2020
Michael Day - 2019
Mary Kreeger - 2020
Kim Gritzmaker - 2019

Office:

President
Vice-President
Treasurer
Secretary
Member at Large

Committee Liaison:

Design Review Committee
Communications Committee
Finance Committee
Common Area Committee
Social Committee

DATE: May 9, 2019

TIME: Immediately following BOD meeting

PLACE: Fire Station 19: 8490 TrailMark Parkway, Littleton, Colorado

I. INTRODUCTION

- a. Purpose of Workshop
- b. Workshop admin: Comments/questions held until Homeowner Forum
- c. Presenters

II. COMMUNITY ASSOCIATIONS

- a. What is an "Association"?
- b. Why have an Association and who created the TrailMark Association?

III. TRAILMARK GOVERNING DOCUMENTS

- a. What is the purpose of these documents?
- b. Define each (handouts)

IV. WHERE TO FIND DOCUMENTS

- a. Bylaws, Declarations, Articles of Incorporation
- b. www.trailmark.org

V. CHANGES TO GOVERNING DOCUMENTS (handouts)

- a. What documents can be changed?
- b. Who can change the documents?
- c. What are the requirements?

VI. COMMUNITY GOVERNANCE / TRAILMARK HOMEOWNER'S ASSOCIATION (HOA) (handout)

- a. TrailMark Homeowner's Association (HOA) Board
 - i. HOA Board – Voluntary; Elected by the community; 2-year terms
- b. Committees – Voluntary; Appointed by HOA Board; **BE A PART OF THE COMMUNITY AND VOLUNTEER!!**
- c. Community Resources Services of CO (management company)
 - i. Issues / Complaints should be directed to the management company 1st
 - ii. Management company will direct issue to correct party
- d. Covenant Compliance Services (covenant compliance)
- e. CC&Rs At A Glance
- f. Importance of Covenant Compliance

VII. SPECIFIC CONCERNS

- a. Common Areas – responsibility map for each area (handout)
- b. Fences – Common Fences vs Homeowner Fences
- c. Trash – complaints about time restrictions (handout)

VIII. HOMEOWNER FORUM *Owners have a 3-minute limit to speak.*

IX. ADJOURNMENT