



## TRAILMARK HOMEOWNERS ASSOCIATION, INC. SPECIAL MEETING AGENDA

<u>Board of Directors</u>	<u>Office:</u>	<u>Committee Liaison: (subject to change)</u>
Sally Janssen - 2020	President	Design Review Committee
Amy Howard - 2020	Vice President	Social Committee
Ken Colaizzi - 2021	Treasurer	Finance Committee
Mary Kreeger - 2020	Secretary	Common Area Committee
Bill Kuenning – 2021	Member At Large	Communications Committee

DATE: October 5, 2020  
TIME: 6:00 p.m.  
PLACE: Zoom: <https://zoom.us/j/95332973661>  
OR: call in at 346-248-7799 (meeting ID: 953 3297 3661)

### I. ROLL CALL/CALL MEETING TO ORDER

### II. APPROVAL OF MINUTES

- A. Consider Approval of Minutes From the September 10, 2020 Board Meeting (enclosure)

### III. NEW BUSINESS

- A. Review and Approve DRC Resolution Regarding Number of Members (enclosure)
- B. Consider Approval of No Outlet Signs
- C. Review and Outline Board Election Process and Voting
  - a. Annual Meeting Notice Mailing (no later than Oct 7)
    - i. Mailing to include notice, agenda, draft budget, proxy, message to homeowners
  - b. Meeting Procedures (Nov 12 meeting)
  - c. Voting Process (mailed, Nov 13 and due Nov 30, ballot boxes)
    - i. Mailing to include ballot, return envelope, summary of candidates
  - d. Ballot Processing (done Dec 1 or 2 – will take volunteers to process/count)
  - e. Election Results Announced (held at a meeting on Dec 3 at 7pm; also a Board Meeting per CCR)

### IV. HOMEOWNER OPEN FORUM

*Owners have a 3-minute limit to speak.*

### V. ADJOURNMENT

**The next meeting is scheduled for Thursday, November 12, 2020 at 7:00 p.m. This will be the Annual Member Meeting & Budget Ratification Meeting. TMMD will meet at 6:30 p.m.**