

TRAILMARK HOMEOWNERS ASSOCIATION, INC.

Board Meeting Minutes

September 8, 2016

Roll Call/Called to Order

Board of Directors:

President: Sandra Farish - Present
Vice President: Sally Janssen - Present
Secretary: Julie Devin - Present
Treasurer: Kim Longbrake - Present
Member at Large: Frank Melara – Present

The meeting was called to order at 6:33 p.m.

Homeowner Open Forum

Opportunity for owners to discuss any topics of interest with the board of directors.

Minutes Approval

The July 14, 2016 meeting minutes were approved via email to be posted on the community website following the May meeting and thus ratified.

Committee Reports

Design Review – The requests for painting are beginning to dwindle, there were many over the spring and summer. The committee is now inspecting and getting notices of completion.

Common Area/Landscape – Board asked CAC for a comprehensive plan for additions/changes for 2-3 years out and place into budget as board does want to overspend on vegetation as in years past.

Communication/Website/Newsletter – HOA is working to grow communications database. Email database has 337 neighbors on NextDoor, and 349 members on Facebook. The September email had 588 addresses that were sent the message; 582 accepted, 380 viewed, 22 engaged, 5 bounced back.

Covenant Enforcement - Val has been sending notices as needed.

Financial – 2017 Budget draft has been completed for review. There will be no assessment increase for 2017. Board members to meet with TMMD to work on the reserve balance to make sure both are contributing to the funds. Committee to also work with CAC to determine materials and longevity of fencing.

Safety – An owner requested a dead end sign be placed on s field cul-de-sac. This request was denied. Parking lot striping at Trailmark Park will be addressed with SSPR.

Social – There are 3 co-chairs now. Inaugural ice-skating event being planned for March.

Old Business

Holland Street and Finland Drive Intersection – A two way stop on S Holland, at the intersection of S Holland and W Finland Drive has been proposed by the city. The stop signs would be stopping traffic along Holland. 2) A series of three or four speed bumps along S Holland, and two on W Finland. Each speed bump will have painted arrows on the bumps, and accompanying signage. The speed bumps are made by the city of Littleton, and are 3 inches tall, and 12 feet in width (the distance over which the vehicle will pass). Due to the potential noise of these humps, the abundance of signage, the change in aesthetics; a 2 way stop would likely be the best approach to handle this safety issue at this time. The city will continue to monitor and adjust as needed.

Reservoir Usage – Chemicals are unsafe for humans, so no kayaks or SUP allowed on the lake.

Neighbor of the Month – Recognition program to be implemented to acknowledge a Trailmark resident that goes above and beyond in helping their community. The rules: Nominate someone for a good deed or a job well done by posting their name and the action you wish to congratulate them for on the TrailMark HOA Facebook page (images welcome!). Up to four winners will be selected every month! Each person will be given a \$25 gift card as a thank you for their contribution to our neighborhood. Winners will be chosen by the amount of likes to the post, so it is the community members who get to vote! The same person may be nominated for separate actions, but may not be nominated for the same deed more than once a year.

City of Littleton Grant – Circuit of outdoor equipment is being looked into.

Fire Station – Rules briefly reviewed. No other meetings may be held at the fire station.

Financials

Board reviewed the financial status and the operating accounts, reserve accounts and delinquency totals with the Board.

Adjournment

There being no further business, Frank moved to approve adjournment of the meeting. Kim seconded; motion carried unanimously and the meeting adjourned at 7:29 p.m.

Respectfully submitted,

Val Ivan
Managing Agent

Approved

Date