

KC & Associates, LLC

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Office: (303)-933-6279 FAX: (303) 933-9299

DATE: _____

EMAIL: ClientServices@kchoa.com

Emergency Information

In order to provide emergency information to the Association, please complete all portions of this form and return it to the management company.

You may return it via U.S. mail, fax or e-mail.

Community Name: Star Canyon Condominium Association

Owner(s): (1) _____ Cell Phone: _____

(2) _____ Cell Phone: _____

Home Phone: _____

Property Address: _____

Mailing Address: _____

(If different than

Property Address) _____

Emergency Contact

Name: _____ Cell Phone: _____

Name: _____ Cell Phone: _____

Tenant Information

Complete this section only if you do not occupy your property, but lease it to another.

Tenant(s): (1) _____ Cell Phone: _____

(2) _____ Cell Phone: _____

Home Phone: _____ email: _____

Email Info – Go Green!

To keep up with our paperless society, if you have provided your e-mail address to the HOA, we will be sending your newsletters and other communications by email only. Some associations also receive their assessment statements by e-mail as well. Please help us get “greener” by providing the following information:

Email: _____

***Optional Secondary Email:** _____

Your email address will be kept confidential and used only for HOA business. Thank you in advance for your cooperation.