

**BOARD OF DIRECTORS
MINUTES OF MEETING
November 30, 2017**

A regular meeting of the Star Canyon Condominium Homeowners Association, Inc. was held on November 30, 2017 at the office of KC & Associates, LLC located at 10106 W. San Juan Way, Suite 210 in Littleton, Colorado.

- I. **Call to Order, Establishment of Quorum** -- President Reeh called the meeting to order at 7:24 PM. Members Present: Scott Reeh, and Tom Kartheiser. Directors Absent and Excused: Randy Pabst. Others Present: Homeowners per the sign-in sheet, Angie Johnson from KC & Associates, LLC, Community Association Manager.
- II. **Review of Regular Meeting Minutes** -- The Board reviewed the Regular Meeting Minutes of July 11, 2017. Following review, upon motion duly made by Director Reeh and seconded by Director Kartheiser to approve the minutes. Motion passed without objection, unanimously.
- III. **Manager's Report**
 - A. **Reports** – The Board reviewed reports on work orders issued, etc.
 - B. **Violations** – Violations letters are mailed per property inspections and reported homeowner complaints sent in writing.
- IV. **Financial Report & Accounts Payable** - The Board next reviewed the unaudited financial report of the Association setting forth the cash deposits, investments and budget analysis through the period ending October 31, 2017. The Board reviews and approves account payable invoices via the online invoice process and additional unsigned checks at their meeting
- V. **Committee Reports**
 - A. **Landscape Committee** – No Report
 - B. **Snow Committee** – Director Pabst stated at the Annual Meeting he will help Director Reeh on the snow committee.
 - C. **Social Committee** – No Report
- VI. **Unfinished Business**
 - A. **Mountain High Lawn & Landscape – Landscape Maintenance Contract for 2018 Season-** Following review and discussion, upon motion made by Director Reeh and seconded by Director Kartheiser to approve the Landscape Maintenance Contract for 2018 with Mile High Lawn and Landscape. The motion passed unanimously without objection.
 - B. **CD Mature** – The Board requested management to contact RBC and get recommendations.
- VII. **New Business** - None
- VIII. **Open Forum** – None
- IX. **Miscellaneous Items/Announcements**

A. The next Board meeting to be held on Tuesday, January 9, 2018 beginning at 6 PM at the office of KC & Associates, LLC located at 10106 W. San Juan Way, Suite 210, in Littleton, Colorado

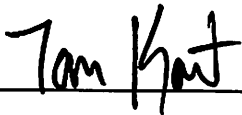
- X. **Adjournment** – There being no further business to come before the Board, a motion was made and upon unanimous consent, the meeting was adjourned at 7:50 PM.

Submitted by,

Angie Johnson, Licensed CAM

THE FOREGOING ARE THE TRUE AND CORRECT MINUTES OF THE MEETING HELD ON THE DATE STATED ABOVE AND WERE APPROVED BY THE BOARD ON THIS 9th DAY OF, JANUARY 2018.

ATTEST:



Secretary