

**STAR CANYON CONDOMINIUM
BOARD OF DIRECTORS
MINUTES OF MEETING
November 13, 2018**

A regular meeting of the Star Canyon Condominium Homeowners Association, Inc. was held on November 13, 2018 at the office of KC & Associates, LLC located at 10106 W. San Juan Way, Suite 210 in Littleton, Colorado.

- I. **Call to Order, Establishment of Quorum** – Director Pabst called the meeting to order at 7:06 PM. Members Present: Randy Pabst, Tom Kartheiser, Buddy Allen, Frank Gieger, and Bill Schleifman. Directors Absent and Excused: All present. Others Present: Homeowners per the sign-in sheet, and Angie Johnson from KC & Associates, LLC, Community Association Manager.
 - A. **Election of officers** – All the Directors will stay the same.
- II. **Open Forum** – None
- III. **Review of Regular Meeting Minutes** -- The Board reviewed the Regular Meeting Minutes of September 11, 2018. Following review, upon motion duly made by Director Gieger and seconded by Director Kartheiser to approve the minutes as presented. The motion passed without objection, unanimously.
- IV. **Manager's Report**
 - A. **Reports** – The Board reviewed reports on work orders issued, etc.
 - B. **Violations** – Violations letters are mailed per property inspections and reported homeowner complaints sent in writing.
- V. **Financial Report & Accounts Payable** - The Board next reviewed the unaudited financial report of the Association setting forth the cash deposits, investments and budget analysis through the period ending October 31, 2018. The Board reviews and approves account payable invoices via the online invoice process and additional unsigned checks at their meeting
- VI. **Committee Reports**
 - A. **Landscape Committee** – Nothing at this time
 - B. **Snow Committee – (Volunteers Needed)** – Nothing at this time.
 - C. **Social Committee** – Nothing at this time.
- VII. **Unfinished Business**
 - A. **Lattice Work** – The Board requested management get proposals for the lattice work. Management has requested three (3) proposals from three companies, at the time of the meeting only one proposal has been presented. Management will send a reminder to the two companies that did not get the proposals in before the Board Meeting.
- VIII. **New Business**
 - A. **2019 Meeting Dates** – The 2019 Meeting Dates were presented to the Board.
 - B. **Architectural Request** – None currently.
 - C. **Communication** – The Board would like a Loss Assessment letter to be sent to homeowners.

IX. **Miscellaneous Items/Announcements**

A. The next Board Meeting will be on Tuesday, January 8, 2019 beginning at 6 PM at the office of KC & Associates, LLC located at 10106 W. San Juan Way, Suite 210, in Littleton, Colorado

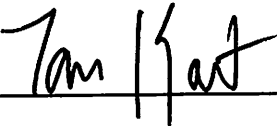
X. **Adjournment** – There being no further business to come before the Board, a motion was made and upon unanimous consent, the meeting was adjourned at 7:51 PM.

Submitted by,

Angie Johnson, CAM
Community Association Managers

THE FOREGOING ARE THE TRUE AND CORRECT MINUTES OF THE MEETING HELD ON THE DATE STATED ABOVE AND WERE APPROVED BY THE BOARD ON THIS 8th DAY OF JANUARY 2019.

ATTEST:


_____ Secretary