

**TRAILMARK METROPOLITAN DISTRICT
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
Tim Strunk	President	May 2010
Sherman Steed	Secretary/Treasurer	May 2012
Jack Parsons	Assistant Secretary	May 2012
Robert G. Chavez	Assistant Secretary	May 2010
Karen Millspaugh	Assistant Secretary	May 2010

DATE: December 15, 2009

TIME: 6:30 p.m.

PLACE: TrailMark Learning Center
9743 South Carr Way
Littleton, Colorado

I. ADMINISTRATIVE ITEMS

- A. Approve Agenda
- B. Review and Approve Minutes of the November 17, 2009 Regular Meetings (enclosure)
- C. Public Comments [30 minutes at beginning of meeting & 15 minutes at the end of the meeting, if needed (please observe 5 minute rule per person to allow others an opportunity to speak)]

II. MAINTENANCE AND OPERATIONAL ITEMS

- A. Discussion Regarding Areas of Responsibility for Fence Painting
- B. Review of Memo Regarding 2009 Annual Ponds Walk-Through at TrailMark (enclosure)

III. FINANCIAL ITEMS

- A. Review and Approve Payment of Claims (enclosure)
- B. Review Cash Position (enclosure)
- C. Review Financial Statements (enclosure)
- D. Review & Approve 2009 Budget Amendment (enclosure)

IV. CAPITAL IMPROVEMENTS

- A. Project Update by Owner's Representative (enclosure to be distributed at meeting)
- B. Littleton City Council December 1, 2009 Meeting Update (see enclosed suggested discussion points)

V. LEGAL

- A. Executive Session (if needed)

VI. OTHER BUSINESS

- A. Discuss Community Communication (see enclosed suggested discussion points)
- B. Website Updates and Maintenance (see enclosed suggested discussion points)
- C. 2010 Board Election Discussion of Timeline and Rules for Candidates (enclosure)
- D. Discussion on Procedures for Operations of TMMD

VII. ADJOURNMENT

The next regular meeting is scheduled for Tuesday, January 19, 2010 at 6:30 p.m.