

CERTIFIED RECORD
OF
PROCEEDINGS RELATING TO
TRAILMARK METROPOLITAN DISTRICT
JEFFERSON COUNTY, COLORADO
AND THE BUDGET HEARING
FOR FISCAL YEAR
2012

STATE OF COLORADO)
)
COUNTY OF JEFFERSON)ss.
)
TRAILMARK)
METROPOLITAN DISTRICT)

The Board of Directors of the TRAILMARK METROPOLITAN DISTRICT, Jefferson County, Colorado, held a special meeting at the TrailMark Learning Center, 9743 South Carr Way, Littleton, Colorado, on November 10, 2011, at 6:30 p.m.

The following members of the Board of Directors were present:

Michael R. Rogers
Catherine LaClair
Sherman Steed
Richard Handley
Jack Parsons

Also in attendance were:

Cathy Noon; CRS of Colorado, LLC
Community Members

The Chairman stated that proper publication was made to allow the Board to conduct a public hearing on the District's 2012 budget. The Chairman opened the public hearing on the District's proposed 2012 budget. Public comment was received by the Board and the public hearing was closed.

At the special Board meeting held on November 10, 2011 at 6:30 p.m. at the TrailMark Learning Center, 9743 South Carr Way, Littleton, CO, Director LaClair moved that the Board adopt the following resolution adopting the District's 2012 budget, certifying mill levies and appropriating 2012 expenditures:

RESOLUTION

A RESOLUTION SUMMARIZING REVENUES AND EXPENDITURES FOR EACH FUND, ADOPTING A BUDGET, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2012 TO HELP DEFRAY THE COSTS OF GOVERNMENT, AND APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN FOR THE TRAILMARK METROPOLITAN DISTRICT, JEFFERSON COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2012, AND ENDING ON THE LAST DAY OF DECEMBER, 2012,

WHEREAS, the Board of Directors of the TRAILMARK METROPOLITAN DISTRICT has authorized its consultants to prepare and submit a proposed budget to said governing body no later than October 15, 2011; and

WHEREAS, the proposed budget has been submitted to the Board of Directors of the District for its consideration; and

WHEREAS, upon due and proper notice, published on October 27, 2011 in a newspaper having general circulation within the boundaries of the District, pursuant to statute, said proposed budget was available for inspection by the public at a designated public office, a public hearing was held on November 10, 2011 and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TRAILMARK METROPOLITAN DISTRICT OF JEFFERSON COUNTY, COLORADO:

Section 1. 2012 Budget Revenues. That the estimated revenues for each fund as more specifically set out in the budget attached hereto are accepted and approved.

Section 2. 2012 Budget Expenditures. That the estimated expenditures for each fund as more specifically set out in the budget attached hereto are accepted and approved.

Section 3. Adoption of Budget for 2012. That the budget as submitted, and attached hereto and incorporated herein by this reference, and if amended, then as amended, is hereby approved and adopted by the Board of Directors as the true and accurate budget of the TRAILMARK METROPOLITAN DISTRICT for calendar year 2012.

Section 4. 2012 Levy of General Property Taxes. That the foregoing budget indicated that the amount of money necessary to balance the budget for the General Fund for operating expenses is \$ 247,201, and the amount of money necessary to balance the budget for the Debt

Service Fund for debt services expenses is \$ 618,002. That the 2011 valuation for assessment, as certified by the Jefferson County Assessor, is \$ 24,720,083.

A. Levy for General Fund. That for the purposes of meeting all general operating expense of the District during the 2012 budget year, there is hereby levied a tax of 19.501 mills, less a temporary mill levy reduction of 9.501 mills, for a General Fund mill levy of 10.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District for the year 2012.

B. Levy for Debt Service Fund. That for the purposes of meeting all debt service expense of the District during the 2012 budget year, there is hereby levied a tax of 25.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District for the year 2012.

Section 5. Property Tax and Fiscal Year Spending Limits. That, being fully informed, the Board finds that the foregoing budget and mill levies do not result in a violation of any applicable property tax or fiscal year spending limitation.

Section 6. Certification. The District's manager is hereby authorized and directed to immediately certify to the County Commissioners the mill levies for the District hereinabove determined and set. That said certification shall be in substantially the following form:

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of JEFFERSON COUNTY, Colorado.

On behalf of the TrailMark Metropolitan District

(taxing entity)^A

the Board of Directors

(governing body)^B

of the TrailMark Metropolitan District

(local government)^C

Hereby officially certifies the following mills
to be levied against the taxing entity's GROSS \$ 24,720,083
assessed valuation of:

(GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation
(AV) different than the GROSS AV due to a Tax
Increment Financing (TIF) Area^F the tax levies must be \$ 24,720,083
calculated using the NET AV. The taxing entity's total
property tax revenue will be derived from the mill levy
multiplied against the NET assessed valuation of:

(NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

Submitted:

12/13/2011

for budget/fiscal year

2012

(not later than Dec. 15)

(dd/mm/yyyy)

(yyyy)

PURPOSE (see end notes for definitions and examples)

LEVY²

REVENUE²

1. General Operating Expenses^H

19.501

mills

\$ 482,066

2. <Minus> Temporary General Property Tax
Credit/ Temporary Mill Levy Rate Reduction^I

<

9.501>

mills

\$ <234,865>

SUBTOTAL FOR GENERAL OPERATING:

10.000

mills

\$ 247,201

3. General Obligation Bonds and Interest^J

25.000

mills

\$ 618,002

4. Contractual Obligations^K

mills

\$

5. Capital Expenditures^L

mills

\$

6. Refunds/Abatements^M

mills

\$

7. Other^N (specify):

mills

\$

mills

\$

TOTAL: [Sum of General Operating
Subtotal and Lines 3 to 7]

35.000

mills

\$ 865,203

Contact person:
(print)

Sue Blair

Daytime

phone: (303) 381-4960

Signed:



Title:

District Manager

Send one completed copy of this form to the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, Colorado 80203
when the local government's adopted budget is submitted to DLG. Questions? Call DLG at (303) 866-2156.

¹ If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form
for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.

² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of
Form DLG57 on the County Assessor's final certification of valuation).

CERTIFICATION OF TAX LEVIES, continued
TrailMark Metropolitan District

THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.).

Taxing entities that are Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:

BONDS¹:

- | | | |
|----|-------------------|--|
| 1. | Purpose of Issue: | Limited Tax General Obligation Refunding Bonds |
| | Series: | 2003 |
| | Date of Issue: | June 25, 2003 |
| | Coupon Rate: | 2% - 3.750% |
| | Maturity Date: | December 1, 2018 |
| | Levy: | 25.000 |
| | Revenue: | \$618,002 |
| | | |
| 2. | Purpose of Issue: | _____ |
| | Series: | _____ |
| | Date of Issue: | _____ |
| | Coupon Rate: | _____ |
| | Maturity Date: | _____ |
| | Levy: | _____ |
| | Revenue: | _____ |

CONTRACTS²:

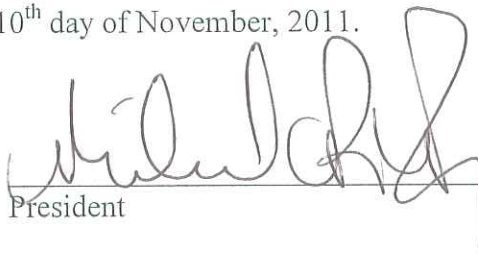
- | | | |
|----|----------------------|-------|
| 3. | Purpose of Contract: | _____ |
| | Title: | _____ |
| | Date: | _____ |
| | Principal Amount: | _____ |
| | Maturity Date: | _____ |
| | Levy: | _____ |
| | Revenue: | _____ |
| | | |
| 4. | Purpose of Contract: | _____ |
| | Title: | _____ |
| | Date: | _____ |
| | Principal Amount: | _____ |
| | Maturity Date: | _____ |
| | Levy: | _____ |
| | Revenue: | _____ |

Use multiple copies of this page as necessary to report all bond and contractual obligations.

Section 7. Appropriations. That the amounts set forth as expenditures and balances remaining, as specifically allocated in the budget attached hereto, are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated and no other.

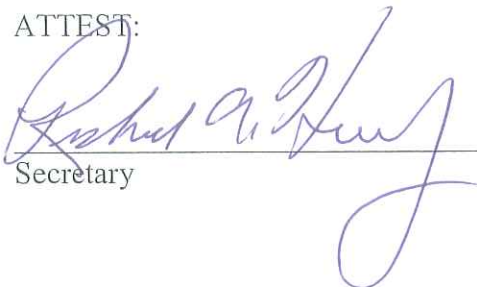
The foregoing Resolution was seconded by Director HANDLEY.

ADOPTED AND APPROVED this 10th day of November, 2011.



President

ATTEST:



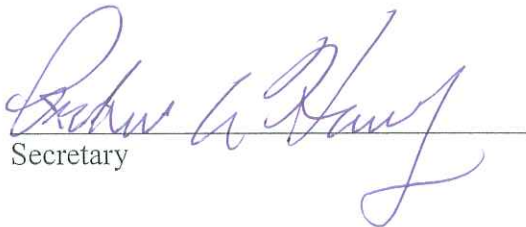
Secretary

STATE OF COLORADO)
)
COUNTY OF JEFFERSON)ss.
)
TRAILMARK)
METROPOLITAN DISTRICT)

I, RICHARD HANDLEY, Secretary to the Board of Directors of the TRAILMARK METROPOLITAN DISTRICT, Jefferson County, Colorado, do hereby certify that the foregoing pages numbered 1 to 8, inclusive, constitute a true and correct copy of the record of proceedings of the Board of Directors of said District, adopted at a meeting of the Board held at The TrailMark Learning Center, 9743 South Carr Way, Littleton, Colorado, on November 10, 2011 at 6:30 p.m., as recorded in the official record of the proceedings of the District, insofar as said proceedings relate to the budget hearing for fiscal year 2012; that said proceedings were duly had and taken; that the meeting was duly held; and that the persons were present at the meeting as therein shown. Further, I hereby certify that the attached budget is a true and accurate copy of the 2012 budget of the District.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the official seal of the District this 10th day of November, 2011.




Secretary

**TRAILMARK METROPOLITAN DISTRICT
GENERAL FUND
ADOPTED 2012 BUDGET**

	2010 Actual	YTD Actual 10/31/2011	2011 Estimated	Adopted 2011 Budget	Adopted 2012 Budget
REVENUE:					
Property Tax (10 Mills \$24,722,227 AV)	\$ 307,194	\$ 257,762	\$ 258,320	\$ 258,320	\$ 247,222
Specific Ownership Tax	72,542	43,811	52,573	53,759	45,000
HOA Cost Sharing	19,741	14,428	14,428	12,500	15,000
Interest Income	2,435	1,414	1,697	2,500	2,000
Miscellaneous Income	1,582	710	710	500	500
Total Revenue	403,494	318,125	327,728	327,579	309,722
EXPENDITURES					
Management and Accting (6 Brd Mtgs)	47,663	21,045	24,000	48,000	25,200
District Management - Special Services	-	1,891	4,000	5,000	5,000
Audit	7,974	8,485	8,485	8,000	9,000
Director's Fees	7,800	2,936	5,000	5,000	5,000
Engineering (Water Case)	2,325	7,590	9,000	-	10,000
Election	14,717	-	-	-	12,000
Insurance/SDA Dues	2,047	666	2,500	3,000	2,500
Legal	17,912	7,946	10,000	15,000	15,000
Legal - Water Rights	-	3,671	5,000	10,000	10,000
Legal Publications	-	-	-	250	250
Miscellaneous Expense	5,001	2,752	3,500	3,500	3,500
Payroll Taxes	-	1,483	1,500	1,000	1,500
County Treasurer's Fees	4,609	3,303	3,875	3,875	3,708
Utilities	748	621	800	1,000	1,700
Ground Maintenance - HOA	3,390	3,390	5,000	10,000	7,500
Ground Maintenance - General	-	2,200	2,500	-	2,500
Field Supervision	14,344	5,627	7,000	5,000	7,000
Fence Painting & Repair	26,549	27,352	30,000	25,000	30,000
Stormwater System					
- General Maintenance	13,593	6,720	25,720	35,000	27,500
- Maintenance - Centennial Water	942	-	1,000	4,000	4,000
- Project Management	8,718	6,185	8,000	10,000	4,000
- Water Quality Monitoring	-	-	500	1,000	1,000
- Improvements	8,909	21,900	25,000	10,000	10,000
Transfer to Debt Service Fund	-	-	44,378	43,858	142,965
Asset Replacement Reserve *	-	-	-	-	175,000
Emergency Reserve (Tabor 3% -required)	-	-	-	6,200	6,200
Total Expenditures	187,241	135,763	226,758	253,683	522,023
OTHER FINANCING SOURCES					
Transfers from Other Funds	12,923	-	-	-	-
Total Other Financing Sources	12,923	-	-	-	-
EXCESS REVENUE OVER(UNDER) EXPENDITURES					
	229,176	182,362	100,970	73,896	(212,301)
Beginning Cash Available	836,720	1,065,896	1,065,896	1,019,923	1,267,836
Ending Cash Available	\$ 1,065,896	\$ 1,248,258	\$ 1,267,836	\$ 1,093,819	\$ 843,234

* Assess Replacement Reserve to be used for projects including but not limited to:

1) Complete Fence Section Replacement 2) Aeration Equipment Replacement 3) Major Pond Improvements

Additional funding -\$25,000/yr beginning in 2013

**TRAILMARK METROPOLITAN DISTRICT
DEBT SERVICE FUND
ADOPTED 2012 BUDGET**

	2010 Actual	YTD Actual 10/31/2011	2011 Estimated	Adopted 2011 Budget	Adopted 2012 Budget
REVENUE:					
Property Tax *	\$ 780,785	\$ 644,405	\$ 645,801	\$ 645,801	\$ 618,056
Transfer from General Fund	-	-	44,378	43,858	142,965
Interest Income	955	337	400	1,000	445
Total Revenue	781,740	644,742	690,579	690,659	761,466
EXPENDITURES					
Bond Principal	590,000	-	590,000	590,000	595,000
Bond Interest	155,966	77,983	155,966	155,966	155,966
Paying Agent Fees	500	500	1,000	1,000	1,000
County Treasurer's Fees	11,715	10,234	10,500	9,687	9,500
Total Expenditures	758,181	88,717	757,466	756,653	761,466
EXCESS REVENUE OVER(UNDER) EXPENDITURES	23,559	556,025	(66,887)	(65,994)	-
Beginning Funds Available	43,328	66,887	66,887	65,994	-
Ending Funds Available	\$ 66,887	\$ 622,912	\$ -	\$ -	\$ -

Property Tax (25 Mills - \$25,832,040 AV)* for 2011 budget

25,832,040
0.025
<hr/> 645,801

*Property Tax (25 Mills -\$24,722,227AV) for 2012 Budget

24,722,227
0.025
<hr/> 618,056

**TRAILMARK METROPOLITAN DISTRICT
CAPITAL PROJECTS FUND
ADOPTED 2012 BUDGET**

	2010 Actual	YTD Actual 10/31/2011	2011 Estimated	Adopted 2011 Budget	Adopted 2012 Budget
REVENUE:					
Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	-	-	-	-	-
EXPENDITURES					
Community Center/Pool Project Phase II					
- Administration, Management & Coordination	-	-	-	-	-
- Engineering	-	-	-	-	-
- Financial Advisor	-	-	-	-	-
- Election Expense	-	-	-	-	-
- Owner Representative	-	-	-	-	-
- Legal	-	-	-	-	-
- Design & Construction Mgt	-	-	-	-	-
- Bond Costs - Legal	-	-	-	-	-
- Miscellaneous	-	-	-	-	-
Total Expenditures	-	-	-	-	-
EXCESS REVENUE OVER(UNDER) EXPENDITURES	-	-	-	-	-
Transfers (to) other funds	(12,923)	-	-	-	-
Beginning Fund Balance (Cash Basis)	12,923	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -

TRAILMARK METROPOLITAN DISTRICT

2012 Budget Message

Introduction

The budget reflects the projected spending plan for the 2012 fiscal year based on available revenues. This budget provides for the annual debt service on the District's general obligation debt as well as the general operation of the District and capital project revenue and expenditures.

The District's 2011 assessed value is \$24,720,083. The District's mill levy decreased 9.501 mills in 2012 to 35.000 mills. The General Fund certified 10.000 mills to be collected in 2012. The Debt Service Fund certified 25.000 mills for taxes to be collected in the 2012 fiscal year.

The District was formed in 1994 for the purpose of providing design, financing, acquisition, and construction of certain infrastructure improvements including water, streets, sanitary sewer, and traffic and safety controls. When appropriate, these improvements have been dedicated to Jefferson County, South Suburban Park and Recreation District, City of Littleton or other entities as appropriate for the use and benefit of the District taxpayers and service users.

Budgetary Basis of Accounting

The District uses funds to budget and report on the financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions. The various funds determine the total District budget. All of the District's funds are considered Governmental Funds and are reported using the current financial resources and the modified accrual basis of accounting. Revenues are recognized when they are measurable and available. Revenues are considered available when they are collectible within the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures, other than the interest on long term obligations, are recorded when the liability is incurred or the long-term obligation paid.

Fund Summaries

General Fund is used to account for resources traditionally associated with government such as property taxes, specific ownership tax and expenditures which include district administration, legal services, and other expenses related to statutory operations of a local government. The primary source of revenue comes from property taxes, specific ownership taxes, and interest income.

TrailMark Metropolitan District
Page Two

Debt Service Fund is used to account for property taxes and other revenues dedicated to pay the fiscal year's debt expense which includes principal payments, interest payments, and administrative costs associated with debt issues. The primary source of revenue for the Debt Service Fund comes from property taxes.

Emergency Reserve

As required under Article X, Section 20 of the Colorado Constitution, the District has provided for an Emergency Reserve in the amount of 3% of the total fiscal year expenditures in the General Fund.