

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRAILMARK METROPOLITAN DISTRICT HELD January 20, 2015

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as "Board") was held on Tuesday, January 20, 2015 at 6:30 p.m., at the TrailMark Learning Center, 9743 South Carr Way, Littleton, Colorado. This meeting was open to the public.

ATTENDANCE

The regular meeting of the Board of Directors of the TrailMark Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Lori Tolle
James Russell
Todd Roser
Curt Fankhouser

Absent was Director LaClair, whose absence was excused.

Also present were:

Cathy Noon; Community Resource Services
Members of the Community

CALL TO ORDER

Director Tolle called the meeting to order at 6:36 p.m. Introductions of the Board and community members were made.

ADMINISTRATIVE ITEMS

Agenda: Ms. Noon presented the Board with the proposed Agenda. Upon a motion by Director Roser and a second by Director Tolle, the Board voted unanimously to approve the agenda as presented.

Minutes: The minutes of the November 13, 2014 Board meeting were presented to the Board. Upon a motion by Director Fankhouser and a second by Director Roser, the Board voted unanimously to approve said minutes as presented.

Public Comments: The Board was asked if there had been any further activity on the matter of fence replacement cost bids.

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The TMMD Board stated that the TrailMark HOA is the lead agency for this matter and was unaware of any new information.

HOA UPDATE

Chuck Rinkel informed the Board that he is the new President of the Star Canyon Condo HOA

FINANCIAL ITEMS

Review and Approve Ratification and Payment of Claims: After review, upon a motion by Director Russell and a second by Director Tolle, the Board voted unanimously to ratify the December 2014 claims represented by check numbers 3877 - 3885 totaling \$6,143.05 and approve the current claims represented by check numbers 3884 - 3888 totaling \$25,866.70 as presented.

Review Cash Position: Ms. Noon reviewed the cash position with the Board for the period ending December 31, 2014 and adjusted as of January 16, 2015. After review, upon a motion by Director Russell and a second by Director Fankhouser the Board accepted the cash position as presented.

Financial Statements: Ms. Noon reviewed the financial statements dated December 31, 2014. After review, upon a motion by Director Russell and a second by Director Fankhouser, the Board accepted the financial statements as presented.

Ms. Noon informed the Board that the HOA-District cost sharing for 2014 has not been finalized and she will follow up.

BOARD MEMBER ITEMS

Public Meeting Access and Minute Keeping: Director Tolle informed the Board of a resident's request for Board meetings to be teleconferenced and/or recorded. The Board discussed the technical difficulties of that request: equipment needs; recording quality concerns; formality needed to identify those speaking, etc. Consensus of the Board was to continue the current operation of the meetings and the website posting of DRAFT minutes as soon as possible following the meeting.

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MAINTENANCE AND OPERATIONAL ITEMS

2014 Pond Maintenance Review: Tami Schneck of Aquatics Associates provided the Board an update on the 2014 season maintenance of the ponds. There were 14 site visits in 2014 to monitor and treat the water system. Nutrient monitoring showed phosphorus and nitrogen levels having marked improvement over the past three years.

Fairview Reservoir #1 did not require systemic treatment but had three algae and two weed control treatments. The improved water quality and clarity is a result of aeration and regular treatments.

Fairview Reservoir #2 is managed as a wetland pond and requires the most attention due to the shallow water depth and deep muck on the pond bottom. Duckweed is also a problem and was treated with a low dose systemic treatment every two weeks to help control growth. Algae treatments were done every two-three weeks. Ms. Schneck will spot treat the weeds at the outlet to keep the water moving.

Ponds A& G are also managed as wetland ponds. Cattails at the outlets were and will continue to be spot treated. Pond G has showed marked improvement since the outlet work raised the water level two-three feet. Aquatics Associates will monitor the outlet and clean as necessary.

Ms. Schneck presented her recommendations for 2015 pond and aeration maintenance. And Upon a motion by Director Russell and a second by Director Fankhouser, the Board voted unanimously to approve the 2015 Contract with Aquatics Associates, Inc., not to exceed \$27,000.00 for pond maintenance. The board discussed the maintenance options for each aeration system. Upon a motion by Director Fankhouser and a second by Director Roser, the Board voted unanimously to have Aquatics Associates rebuild or replace (as needed) the compressors in Fairview #2 at a cost not to exceed \$2500.00. Following that work, the diffusers will be inspected and maintenance needs reported to the Board. Action on the compressors in Fairview Reservoir #1 will be further discussed at the September 2015 Board meeting.

Update on signage for Fairview Reservoir #1: Directors Tolle and Fankhouser updated the Board on the current signage around the ponds and their recommendations for new signs. South Suburban Parks and Recreation District provided a bid for the signs and installation. Ms. Noon was directed to obtain another bid for the Board's consideration.

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LEGAL ITEMS

None.

MANAGEMENT ITEMS

Approval of 2014 Annual Administrative Resolution: Ms. Noon presented the 2015 Annual Administrative Resolution Upon a motion by Director Roser and a second by Director Russell, the Board voted unanimously to approve.

OTHER BUSINESS

Update RE: Emergency Response in TrailMark: Director Tolle reviewed the November/December 2014 and Annual Report for Emergency Response Times by West Metro Fire Department. Response times ranged from 6-14 minutes (longer times are for the interior of TrailMark). Director Tolle will follow up with WMFD on the dispatch times due to the length of a few calls. WMFD Station 13, located at Chatfield and Kipling is the closest to TrailMark and had the number of fire trucks reduced from two to one. A study is underway to track TrailMark calls to determine the need for a second truck.

Sledding Hill Liability: There is no liability to the District for sledding activity in TrailMark as the District owns no property other than the ponds,

Public Comment: None.

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ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Roser, seconded by Director Fankhouser, and passed unanimously, the meeting was adjourned at 8:33 p.m.

Respectfully submitted,

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL January 20, 2015 MINUTES OF THE TRAILMARK METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Lori Tolle

James Russell

Todd Roser

Curtis Fankhouser

Catherine H. LaClair