

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
THE TRAILMARK METROPOLITAN DISTRICT
HELD
March 19, 2019**

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as “Board”) was held on Tuesday, March, 2019 at 6:30 p.m., at Trailmark Learning Center, 9743 South Carr Way, Littleton CO. This meeting was open to the public.

ATTENDANCE: The regular meeting of the Board of Directors of the TrailMark Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Curtis Fankhouser
Wayne Lupton
Cathy LaClair
Rick Handley

Absent was Director Farish whose absence was excused.

Also present were:
Cathy Noon Community Resource Services,
Members of the Community

CALL TO ORDER: Director Fankhouser called the meeting to order at 6:32 p.m. Introductions of the Board and community members were made.

ADMINISTRATIVE ITEMS: Agenda. Ms. Noon presented the Board with the proposed Agenda. Upon a motion by Director Lupton and a second by Director LaClair, the Board voted unanimously to approve the agenda.

Minutes. The minutes of the January 15, 2019 regular Board meeting were presented to the Board. Upon a motion by Director Fankhouser and a second by Director Lupton the Board voted unanimously to approve said minutes as presented.

PUBLIC COMMENT: There was none.

FINANCIAL ITEMS: Review and Approve Ratify Payment of Claims. After review, upon a motion by Director Lupton and a second by Director LaClair, the Board voted unanimously to ratify the February 14, 2019 claims totaling

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\$220,927.85 and approve the current March 19, 2019 claims of \$3,993.60 as presented.

Review Cash Position. Ms. Noon reviewed the cash position with the Board for the period ending February 28, 2019 and adjusted as of March 14, 2019. After review, upon a motion by Director Handley and a second by Director LaClair the Board accepted the cash position as presented.

Financial Statements. Ms. Noon reviewed the financial statements dated February 28, 2019. After review, upon a motion by Director Handley and a second by Director LaClair the Board accepted the financial statements as presented.

MAINTENANCE AND OPERATIONAL ITEMS

Pond Maintenance Update: There were no pond maintenance activities performed on the TMMD ponds during the 1/15-3/19/19 time period. We received the SSPRD vehicle access per permit for Jan-Dec 2019, so everything is ready for the 2019 season. Director Fankhouser will email the Board and Ms. Schneck when he turns on the aeration in Fairview #1 later this month.

Update on Outlet Cleaning for Fairview Res. # 1 and Pond G: Ms. Noon updated the board on correspondence with Blair Leisure of Iris Mitigation on the keys for locks on the outlet boxes. The history of the chain/locks is that without them, the gates would be found open allowing for water to freely flow out of Pond G rather than have the pond act as a detention pond. Ms. Leisure will send the keys to Ms. Noon who will get them to Director Lupton who will work on opening the Pond G outlet gate to release water and allowing for work on the outlet to be performed. Director Lupton will contact the Denver Botanic Gardens prior to opening the gate in Pond G. Ms. Noon will contact Angell Excavating regarding the bids for work on Pond G and Fairview #1 outlets. It was noted that Fairview #1 is already filling so the outlet work may have to be postponed until next winter. Ms. Noon will contact Swithin Dick at Centennial Water and Sanitation regarding this issue.

Consideration of Gantner 2019 Fence Painting Bid for Filing 1 and Filing 5: The Board reviewed the Bid from Gantner Painting for the 2019 fence painting project. As Filings 1 & 5 contain privacy fence that is currently being replaced with Trex, the bid was only for split rail and the day care and lift station privacy fence to be painted. Director La Clair moved to approve the 2019 Fence Painting Bid of \$29,352.95 and a deposit of not to exceed (NTE) 50% of the bid. Ms. Noon will inform Mr. Gantner so the work can be scheduled.

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**BOARD MEMBER
ITEMS:**

Update on 2019 Privacy Fence Replacement Project: The project is moving along as well despite weather impacts. Ned O'Rourke with Split Rail Fencing has been handling the few complaints very well and there haven't been many concerns expressed to the TMMD Board. Posts that could be saved and used for future repairs to the split rail fence are being stored by the lift station near the day care.

Review Responsibility for lift station and daycare center fences: The Board discussed the history and future of the District maintaining and painting the day care and lift station privacy fences. Director Lupton moved to paint the Filing 5 lift station privacy fence in 2019 but not in future years. Upon a second by Director La Clair and unanimous vote, the motion carried. Director Lupton also moved to continue to provide maintenance and painting of the day care privacy fence while the TMMD Board uses the day care center for District meetings. Upon a second by Director Fankhouser and unanimous vote, the motion carried.

LEGAL ITEMS:

Consideration of retaining Attorney George Rowley following his return to the firm White Bear Ankle: Director LaClair moved that the Board approve to retain George Rowley at white Bear Ankle. Upon a second by Director Fankhouser, a vote was taken and the motion passed unanimously.

ADJOURNMENT:

There being no further business to come before the Board, upon motion duly made by Director Lupton, seconded by Director Fankhouser, and passed unanimously, the meeting was adjourned at 7:39 p.m.

Respectfully submitted,

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL March 19, 2019 MINUTES OF THE TRAILMARK METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Curtis Fankhouser

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Wayne Lupton

Sandy Farish

Catherine LaClair

Rick Handley

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