

# RECORD OF PROCEEDINGS

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## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRAILMARK METROPOLITAN DISTRICT HELD May 21, 2019

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as "Board") was held on Tuesday, May, 2019 at 6:30 p.m., at Trailmark Learning Center, 9743 South Carr Way, Littleton CO. This meeting was open to the public.

**ATTENDANCE:** The regular meeting of the Board of Directors of the TrailMark Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Curtis Fankhouser  
Cathy LaClair  
Rick Handley  
Sandy Farish

Absent was Director Lupton whose absence was excused.

Also present were:  
Cathy Noon Community Resource Services,  
Members of the Community

**CALL TO ORDER:** Director Fankhouser called the meeting to order at 6:34 p.m. Introductions of the Board and community members were made.

**ADMINISTRATIVE ITEMS:** Agenda. Ms. Noon presented the Board with the proposed Agenda. Upon a motion by Director Farish and a second by Director Handley, the Board voted unanimously to approve the agenda.

Minutes. The minutes of the March 19, 2019 regular Board meeting were presented to the Board. Upon a motion by Director Handley and a second by Director LaClair the Board voted unanimously to approve said minutes as presented.

**PUBLIC COMMENT:** There was none.

**FINANCIAL ITEMS:** Review and Approve Ratify Payment of Claims. After review, upon a motion by Director Farish and a second by Director Fankhouser, the Board voted unanimously to ratify the April 16, 2019 claims totaling \$10,489.73

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and approve the current May 21, 2019 claims of \$3449.57 as presented.

Review Cash Position. Ms. Noon reviewed the cash position with the Board for the period ending April 30, 2019 and adjusted as of May 15, 2019. After review, upon a motion by Director Farish and a second by Director Handley the Board accepted the cash position as presented.

Financial Statements. Ms. Noon reviewed the financial statements dated April 30, 2019. After review, upon a motion by Director Farish and a second by Director Handley the Board accepted the financial statements as presented.

## MAINTENANCE AND OPERATIONAL ITEMS

### Pond Maintenance- Visits

Three site visits were completed since the March Board meeting (3/19-5/17/19 period). All four ponds were observed for aquatic growth and treatment needs on 4/16, 4/26, and 5/14/19. The 2019 growing season has gotten off to a late start because of the almost weekly rain/snow storm events along the Front Range. Thus water temperatures have been slightly cooler than normal which has delayed algae and aquatic weed growth in all of the ponds. The water has been very clear in FR #1 with visibility to the bottom and minimal aquatic growth. FR #2 has also had very clear water although algae mats has been growing along the shoreline since the 4/16/19 visit with one algae treatment needed on 5/14/19. The prescribed systemic treatment program (for duckweed) was also started on FR #2 with monthly applications on 4/16 and 5/14/19. Algae mats were treated on 5/14/19 on Pond G.

### Aeration

FR #1- The aeration system was turned on for the summer season on 3/25/19 by Director Fankhouser after being turned off for the 2018-19 winter.

Update on Outlet Cleaning for Fairview Res. # 1 and Pond G: Director Fankhouser updated the Board on Director Lupton's work on the outlets. FR#1 has already filled so the outlet cleaning will be postponed until winter. Pond G: Director Lupton worked with the City of Littleton and the Denver Botanic Gardens at Chatfield on the need to reduce the water level in Pond G. The outlet gate has been locked in the closed position for years so the pond acted as a retention pond (as designed). Director Lupton unlocked the gate and tried to open it to let water release. Unfortunately the silt build-up is so high the gate can't fully open. The overflow area is also full of silt but Director Lupton managed to shovel some silt to get the water flowing. However, the water level is still rising due to the spring runoff and rain. More extensive silt removal will be

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done in the fall/winter (depending on water levels) along with the Fairview Reservoir #1 outlet cleaning.

**BOARD MEMBER  
ITEMS:**

Update on 2019 Privacy Fence Replacement Project: Director Fankhouser reported that the Fence Replacement project is progressing well with the expected completion date to be June 3, 2019. Ned O'Rourke with Split Rail has been in contact with Director Fankhouser and responsive to resident concerns as they are reported. A new crew was put on the project and has been very efficient. Remaining areas to be completed are 1) Lift station at Danzig; 2) Commercial area fencing on Carr; and 3) Troubleshooting. Ms. Noon will publish the Notice of Completion and Final Payment according to state statute and issue the final payment upon direction of Director Fankhouser and Director Lupton.

**LEGAL ITEMS:**

None

**ADJOURNMENT:**

There being no further business to come before the Board, upon motion duly made by Director LaClair, seconded by Director Handley, and passed unanimously, the meeting was adjourned at 7:25p.m.

Respectfully submitted,

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Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL May 21, 2019  
MINUTES OF THE TRAILMARK METROPOLITAN DISTRICT BY  
THE BOARD OF DIRECTORS SIGNING BELOW:

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Curtis Fankhouser

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Wayne Lupton

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Sandy Farish

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Catherine LaClair

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Rick Handley

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