

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRAILMARK METROPOLITAN DISTRICT HELD July 16, 2019

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as "Board") was held on Tuesday, July 16, 2019 at 6:30 p.m., at Trailmark Learning Center, 9743 South Carr Way, Littleton CO. This meeting was open to the public.

ATTENDANCE: The regular meeting of the Board of Directors of the TrailMark Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Curtis Fankhouser
Wayne Lupton
Rick Handley
Sandy Farish

Absent was Director LaClair whose absence was excused.

Also present were:
Cathy Noon Community Resource Services,
Members of the Community

CALL TO ORDER: Director Fankhouser called the meeting to order at 6:32 p.m. Introductions of the Board and community members were made.

ADMINISTRATIVE ITEMS: Agenda. Ms. Noon presented the Board with the proposed Agenda. Upon a motion by Director Lupton and a second by Director Handley, the Board voted unanimously to amend the agenda with adding item VI. A. Update on Statutory Change to Meeting Posting Requirements.

Minutes. The minutes of the May 21 2019 regular Board meeting were presented to the Board. Upon a motion by Director Farish and a second by Director Lupton the Board voted unanimously to approve said minutes as presented.

PUBLIC COMMENT:

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FINANCIAL ITEMS: Review and Approve Ratify Payment of Claims. After review, upon a motion by Director Farish and a second by Director Lupton, the Board voted unanimously to ratify the May 22, 2019 and June 18, 2019 claims totaling \$258,664.85 and approve the current July 12, 2019 claims of \$2,205.15 as presented.

Review Cash Position. Ms. Noon reviewed the cash position with the Board for the period ending June 30, 2019 and adjusted as of July 10, 2019. After review, upon a motion by Director Farish and a second by Director Handley the Board accepted the cash position as presented.

Financial Statements. Ms. Noon reviewed the financial statements dated June 30, 2019. After review, upon a motion by Director Farish and a second by Director Handley the Board accepted the financial statements as presented.

Consideration of Extension of the 2018 Audit: Director Handley moved that the Board approve the extension of the 2018 audit. Upon a second by Director Lupton, a vote was taken and the motion carried unanimously.

Preliminary Discussion on 2020 Budget: Ms. Noon reviewed an updated spreadsheet that reflected the fence project actual costs so the Board could preliminarily discuss budget items for 2020. Following discussion on the amount and timing of the preliminary AV from Jefferson County and funds needed for reserves, the Board instructed Ms. Noon to provide a 2020 Draft Budget at the September 17, 2019 meeting.

**MAINTENANCE
AND OPERATIONAL
ITEMS**

Pond Maintenance – Visits via Written Report by Tami Schneck, Aquatics Associates.

Three site visits were completed since the May Board meeting (5/22-7/16/19 period). All ponds were observed for aquatic growth and treatment needs on 6/4, 6/25, and 7/10/19. Water temperatures have finally warmed up considerably since late May and the late spring season. The ponds were quite warm at 76 degrees on 7/10/19. Thus growth of algae mats have been prolific, especially in FR #2 and Pond G since early June, which have required treatment on an every other week basis. Some algae mats were also treated along the lake shoreline of FR #1 on 6/4/19.

A dense bloom of planktonic algae started in FR #1 in early July, with a major phytoplankton treatment performed last week on 7/10/19. We will

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be doing a follow up treatment later this week (and weekly as needed) until the bloom subsides. To reduce the possibility of an oxygen depletion from a sudden algae die-off concurrent with treatments and/or cloudy weather (summer fish kill), I had Curt Fankhouser turn on the aeration system to a 24/7 schedule until this bloom is controlled and oxygen levels have stabilized. (We do not need a repeat of 2012).

Pond A is now total consumed by cattails (hidden) and has required no treatment work thus far during the 2019 season.

Question- Regarding Pond G, I am wondering why is the water level so low (i.e., the pond was 2' low on 7/10/19)? In the last few years, Pond G has been full and there has been an outflow.

Aeration: Inspection of the solar aeration system at FR #2 is on my schedule as there was a question as to if this system was running properly.

Director Lupton provided an update regarding the Pond G Outlet cleaning and stated that the silt continues to build up where the overflow outlet is located. He has shoveled by hand to provide some water movement but the area needs to be dug out. Director Fankhouser reviewed the Angell Excavating bid with the Board and a reminder that both Pond G and Fairview #1 outlets would be cleaned when water releases cease in the fall/winter of 2019.

BOARD MEMBER ITEMS:

Update on 2019 Privacy Fence Replacement Project: Director Fankhouser reported that he did a walkthrough Split Rail Fence and created a punch list. This project should be completed by July 19, 2019 a Ms. Noon will be informed when it is so that Split Rail Fence can be paid in full.

Update on Fence Painting: The Board announced this project has been completed, Gantner Painting has been paid and the HOA has been billed back for their half of the project.

LEGAL ITEMS:

Update on Statutory Change for Meeting Posting Requirements: The Board instructed Ms. Noon to bring a resolution to reflect the change in the September meeting for the Boards' consideration.

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ADJOURNMENT: There being no further business to come before the Board, upon motion duly made by Director Lupton, seconded by Director Farish, and passed unanimously, the meeting was adjourned at 7:41p.m.

Respectfully submitted,

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL July 16, 2019
MINUTES OF THE TRAILMARK METROPOLITAN DISTRICT BY
THE BOARD OF DIRECTORS SIGNING BELOW:

Curtis Fankhouser

Wayne Lupton

Sandy Farish

Catherine LaClair

Rick Handley