

RECORD OF PROCEEDINGS

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MINUTES OF A REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
THE TRAILMARK METROPOLITAN DISTRICT  
HELD  
FEBRUARY 16, 2010

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as "Board") was held on Tuesday, February 16, 2010 at 6:30 p.m., at the TrailMark Learning Center, 9743 South Carr Way, Littleton, Colorado. This meeting was open to the public.

ATTENDANCE

In attendance were Directors:

Timothy N. Strunk  
Robert Chavez  
Jack A. Parsons (arrived at 6:49 p.m.)  
Karen A. Millspaugh

Director Steed was absent and his absence was excused.

Also in attendance were:

Cathy Noon; Community Resource Services ("CRS")  
Bernie Gehan & Brian Martin; Community Members (per sign-in sheet)  
Additional Community Members; names not provided

CALL TO ORDER

Director Strunk called the meeting to order at 6:35 p.m.

ADMINISTRATIVE  
ITEMS

Agenda: Ms. Noon presented the Board with the proposed agenda. Upon a motion by Director Chavez and a second by Director Millspaugh, the Board in attendance voted unanimously to approve the agenda.

Minutes: The minutes of the January 19, 2010 regular Board meeting were presented to the Board. Upon a motion by Director Millspaugh and a second by Director Chavez, the Board in attendance voted unanimously to approve the January 19, 2010 regular meeting minutes as presented.

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Public Comments: There were none.

Discussion Regarding Annual Website Domain & Hosting Services Renewals: After discussion, Director Strunk moved, Director Chavez seconded and the Board voted 4 - 1 to authorize Ms. Noon to renew both the tmmd.org and the trailmarkmetropolitandistrict.org domains for five (5) years at a cost not to exceed \$250 combined. Ms. Noon will research possible cost-savings on annual or longer webhosting.

### MAINTENANCE AND OPERA- TIONAL ITEMS

Update on Field Operations Meeting: Director Strunk briefed the Board on his meeting with Mr. Kinkel. Approximately two hours were spent in reviewing the scope and type of service the District would like Mr. Kinkel to perform. Mr. Kinkel indicated he would find it beneficial to meet with the principal contacts for Centennial Water and Sanitation, South Suburban Park and Recreation District, Denver Botanic Gardens and any other agencies with whom the District interfaces.

Discussion Regarding 2010 Scope of Work with IRIS Mitigation: The Board reviewed the 2010 Scope of Services provided by Ms. Leisure with IRIS Mitigation. After discussion, the Board decided to have Mr. Kinkel perform some of the work previously done by IRIS Mitigation and asked that Ms. Noon contact Ms. Leisure to discuss the revised 2010 Scope of Services. Additionally, Ms. Noon will contact the District's attorney to have a new 2010 contract drawn up for IRIS Mitigation. The Board also discussed the possibility of contracting with South Suburban Park and Recreation District for some of the work for 2011.

### FINANCIAL ITEMS

Review and approve payment of claims: After review, upon a motion by Director Chavez and a second by Director Millspaugh, The Board voted unanimously to approve the claims as submitted.

Review Cash Position: Ms. Noon reviewed the cash position with the Board for the period ending February 10, 2010 and the Board accepted the cash position as presented.

Financial Statements - Ms. Noon reviewed the financial statements dated January 31, 2010. After review, the Board accepted the financial statements as presented.

### CAPITAL IM- PROVEMENTS

Project Update by Manager: The Board reviewed the "Executive Summary of Project Status" provided by Sink Combs Dethlefs.

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Following discussion, upon a motion by Director Parsons and a second by Director Millspaugh, the Board voted unanimously to have the project remain on hold for an additional one hundred twenty (120) days. The Board requested Ms. Noon obtain copies of the individual graphics in the Summary for use in a future District newsletter.

### LEGAL ITEMS

There were none.

### OTHER BUSINESS

Update on Newsletter Drafts: Discussion followed on a newsletter to be mailed to each TrailMark Metropolitan District household containing updates on the community center project, articles by Board members, and a fact sheet. Ms. Noon was directed to obtain a cost estimate from the District management company, CRS of Colorado, for a six to eight page newsletter suitable for mailing for approximate arrival to the residents in mid-April.

Update on 2010 Election: Ms. Noon indicated that as of the date of the meeting, no self-nomination forms had been received.

Discussion Regarding Replacement of Chairs for TrailMark Learning Center: The Board discussed the Learning Centers inquiry concerning missing chairs. No one on the Board knew what might have happened to the chairs and so chose to take no further action unless requested by the Trailmark Learning Center.

Mapping Project with HOA: The work continues to map the maintenance responsibilities within the District. Once responsibilities are identified, a revised map and legal agreement will be drawn up by the attorney for the HOA and reviewed by the District's attorney. Ms. Noon will research the District's records for any "written agreements" that may exist between the HOA, South Suburban Park and Recreation District and TrailMark Metropolitan District that may further clarify the maintenance responsibilities.

### PUBLIC COMMENT

Mr. Gehan questioned why there had not been more notice of the TrailMark Metropolitan District election. Board members stated notice was published on the District's website, in the Littleton Independent newspaper, in the HOA newsletter as well as discussion at the last four Board meetings.

### ADJOURNMENT

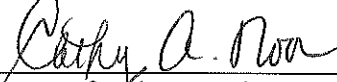
There being no further business to come before the Board, upon motion duly made by Director Chavez, seconded by Director

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Parsons, and passed unanimously, the meeting was adjourned at 8:05 p.m.

Respectfully submitted,

  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL FEBRUARY 16, 2010 MINUTES OF THE TRAILMARK METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:



Timothy N. Strunk



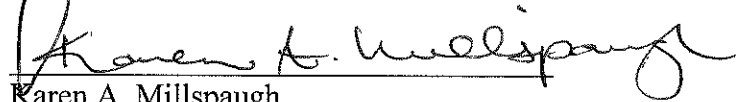
Robert Chavez



Sherman M. Steed



Jack A. Parsons



Karen A. Millspaugh

TRAILMARK METROPOLITAN DISTRICT

MEETING DATE: 02.16.10

PLEASE PRINT YOUR NAME, ADDRESS AND PHONE NUMBER AND THE ISSUE(S) YOU ARE INTERESTED IN ADDRESSING AT THIS MEETING.

NAME	ADDRESS	TELEPHONE/EMAIL	ISSUE(S) TO BE ADDRESSED
BRENNE GERRARD	9877 S JOHNSON ST	720-922 7417	NOTICE OF ELECTION
BRIAN MARTIN	9351 S JOHNSON	LANE	