

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRAILMARK METROPOLITAN DISTRICT HELD MARCH 16, 2010

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as "Board") was held on Tuesday, March 16, 2010 at 6:30 p.m., at the TrailMark Learning Center, 9743 South Carr Way, Littleton, Colorado. This meeting was open to the public.

ATTENDANCE

In attendance were Directors:

Timothy N. Strunk
Robert Chavez
Jack A. Parsons
Karen A. Millspaugh
Sherman Steed

Also in attendance were:

Cathy Noon; Community Resource Services ("CRS")
Mike McMahon, TrailMark Homeowners Association
Ron Chalkey and Pat Durso; Community Members (per sign-in sheet)

CALL TO ORDER Director Strunk called the meeting to order at 6:35 p.m.

ADMINISTRATIVE Agenda: Ms. Noon presented the Board with the proposed agenda. Upon a motion by Director Chavez and a second by Director Parsons, the Board in attendance voted unanimously to approve the agenda.

ITEMS

Minutes: The minutes of the February 16, 2010 regular Board meeting were presented to the Board. Upon a motion by Director Steed and a second by Director Millspaugh, the Board voted unanimously to approve the February 16, 2010 regular meeting minutes as presented.

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Public Comments: Mr. Chalkey stated that the new sign at the TrailMark entrance looks good, but that it may be partially obstructed by a pillar. He inquired as to what goes into the minutes and when they are posted to the website.

Ms. Durso questioned what the District is allowed to do and how that is changed. The Board explained the District Service Plan and the process for amending that plan.

Update on Annual Website Hosting Services Renewals: Upon a motion by Director Chavez and a second by Director Parsons, the Board voted unanimously to change the web posting to an annual program at a cost of \$118.98/year.

MAINTENANCE AND OPERA- TIONAL ITEMS

Clarification of Fence Measurements: Director Steed is continuing his work with the HOA and should have the fence measurements finalized in approximately one month.

Discuss Need for Meeting Notification Sign on Outbound Traffic Side: Director Steed expressed concern about the visibility of the inbound sign and the need for a sign for outbound traffic. Director Chavez suggested having a community solution for signs in the form of a permanent sign with changeable signage for community events, meetings, etc. Mr. McMahon from the TrailMark HOA spoke about the TrailMark monument sign. Director Strunk will work with the HOA for a joint solution and will present a proposal at the next Board meeting.

Update on Existing Maintenance Responsibility Agreements: Ms. Noon gave the Board a CD with scanned agreements from the TMD files as well as an additional map. Director Steed will review and continue to work with the HOA. Once completed, the District, the TrailMark HOA and South Suburban Parks & Recreation District will work together to clarify these responsibilities and to create a new master agreement.

Update on Contract Scope of Service for IRIS Mitigation: Ms. Leisure has provided a revised Scope of Services and is reviewing a contract for 2010.

Discuss Request for Quarterly CRS Billing Summary: The Board reviewed the spreadsheet detailing the CRS billing and asked for the information in this format to be provided quarterly.

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FINANCIAL ITEMS

Review and Approve Payment of Claims: After review, upon a motion by Director Steed and a second by Director Millspaugh, the Board voted unanimously to approve the claims as submitted.

Review Cash Position: Ms. Noon reviewed the cash position with the Board for the period ending February 28, 2010 and the Board accepted the cash position as presented.

Financial Statements - Ms. Noon reviewed the financial statements dated February 28, 2010. After review, the Board accepted the financial statements as presented.

Discussion on Coordination of Dates Between Financial Reports: This discussion was tabled until after the May elections.

CAPITAL IM- PROVEMENTS

There was no update.

LEGAL ITEMS

There were none.

OTHER BUSINESS

Update from Director Strunk on Newsletter: Director Strunk provided an electronic draft of the newsletter just prior to the meeting. The Board will review it and then hold a special meeting on April 6, 2010 at 6:30 p.m. at the TrailMark Learning Center to finalize the newsletter and approve the content and mailing details.

Update on 2010 Election: Ms. Noon informed the Board that the ballot placement drawing had been held in compliance with state statute and that the results had been posted to the District website. Ballots will be mailed between April 9th and 19th. Director Steed asked about the process when new Board members take office in May.

Transparency Versus Taxpayer Responsibility: Director Chavez led a discussion on transparency by the District. He indicated that TMMD has increased its transparency to the public with the addition of a website, signage, extra meetings, and written communication. These actions go above the measures required by state law.

Discuss HOA Legal Compliance Concerns: Director Strunk discussed concerns he had with TrailMark HOA legal compliance issues that might lead to a failure in the HOA's ability to provide current services. He felt this might possibly result in the District being asked to pick up the responsibility of the HOA services. Following contact with the HOA Board, his concerns are being

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addressed.

Authorization for Expenditures: The Board indicated their desire to consider a resolution to allow the Board President to authorize expenditures up to \$1,000 for those unexpected or emergency items that may come up between meetings. This resolution will be presented at the April Board meeting.

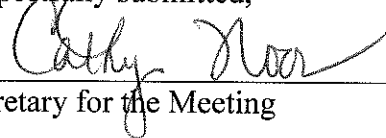
PUBLIC COMMENT

There were no additional comments.

ADJOURNMENT


There being no further business to come before the Board, upon motion duly made by Director Steed, seconded by Director Chavez, and passed unanimously, the meeting was adjourned at 8:30 p.m.


Respectfully submitted,



Secretary for the Meeting

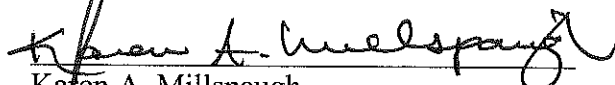
THESE MINUTES ARE APPROVED AS THE OFFICIAL MARCH 16, 2010 MINUTES OF THE TRAILMARK METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Timothy N. Strunk


Robert Chavez


Sherman M. Steed


Jack A. Parsons


Karen A. Millspaugh

TRAILMARK METROPOLITAN DISTRICT

MEETING DATE: 03.16.10

PLEASE PRINT YOUR NAME, ADDRESS AND PHONE NUMBER AND THE ISSUE(S) YOU ARE INTERESTED IN ADDRESSING AT THIS MEETING.

NAME	ADDRESS	TELEPHONE/EMAIL	ISSUE(S) TO BE ADDRESSED
ROW CHALKEY	9861 S. Flower Ct	303 5851817	Metrolink Minutes
PAT DURSO			
TrailMark Metropolitan District/SIGN-IN DOC			