

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRAILMARK METROPOLITAN DISTRICT HELD APRIL 20, 2010

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as "Board") was held on Tuesday, April 20, 2010 at 6:30 p.m., at the TrailMark Learning Center, 9743 South Carr Way, Littleton, Colorado. This meeting was open to the public.

ATTENDANCE

In attendance were Directors:

Timothy N. Strunk
Robert Chavez
Jack A. Parsons (arrived at 7:05 p.m.)
Karen A. Millspaugh
Sherman Steed

Also in attendance were:

Cathy Noon; Community Resource Services ("CRS")
Ron Chalkey; Community Member (per sign-in sheet)
Community Members

CALL TO ORDER

Director Strunk called the meeting to order at 6:30 p.m.

ADMINISTRATIVE ITEMS

Agenda: Ms. Noon presented the Board with the proposed agenda. Upon a motion by Director Chavez and a second by Director Millspaugh, the Board in attendance voted unanimously to approve the agenda.

Minutes: The minutes of the March 16, 2010 regular and the April 6, 2010 special Board meetings were presented to the Board. Upon a motion by Director Steed and a second by Director Chavez, the Board currently in attendance voted unanimously to approve said minutes as presented.

Public Comments: Mr. Chalkey spoke about the new outbound sign announcing the District meetings. He also inquired about an

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inbound sign and was informed the topic would be addressed during the meeting.

Review 2010 Annual Administrative Resolution: Director Steed brought up items, shown below, he found to have discrepancies and that may need to be changed with the resolution prepared for 2011.

- Coordinate the order of the officers/offices held to be consistent with the order on the monthly agenda;
- Review the county records to see if the neighborhood name has been changed from Chatfield Greens to TrailMark on the plat and should therefore be updated in the resolution;
- Include the authorization of the Board President for expenditures up to \$1,000 that may occur between meetings

MAINTENANCE AND OPERA- TIONAL ITEMS

Update on Fence Measurements: Director Steed has completed measurements on all fencing.

Discussion Fence Painting in Filing #4: Director Steed and Mr. McMahon will jointly determine what sections need painting and obtain measurements so that bid requests may be sent out. Director Millspough will provide contact information for Integrity Painting to Ms. Noon so they may be sent a request to bid.

Upon a motion by Director Parsons and a second by Director Steed, the Board voted unanimously to approve a not-to-exceed amount of \$300 for Gantner to test paint types on a section of fencing to determine which paint holds up best.

After discussion, it was determined that both the District (TMMD) and the HOA should contact their respective insurance provider to ascertain what is currently covered and inquire into the possibility of splitting the costs equally.

Update on Community Signage Solution Between the District and the HOA: Director Strunk asked for the Board's approval of the sign look and the location on the outbound monument. The current sign will be moved to the inbound "Littleton" side and a new sign will be made for the outbound location. Director Parsons will email examples of sign types to the TMMD and HOA Board for their review.

Upon a motion by Director Steed and a second by Director Millspough, the Board voted unanimously to approve funds in a

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not-to-exceed amount of \$500 for a new outbound sign announcing TMMD meetings and HOA events.

Update on Existing Maintenance Responsibility Agreements:

Discussion followed on whether the placement of fencing in some areas is on private or public land (i.e. Weber Star Canyon fencing is on HOA property) and it was noted that some fencing was originally built by TMMD. Director Steed will confer with the District's attorney, Mr. Rowley, regarding fence ownership and maintenance and have a contract drawn up between the District and the HOA regarding these issues.

Discussion continued with one possibility being to have all fencing in the neighborhood share maintenance equally; however, concerns were raised about replacement responsibility. Each entity is to check with their insurance provider on what is currently covered and inquire into the idea of a 50/50 split.

Update on 2010 Contract with IRIS Mitigation: Directors Strunk and Steed updated the Board on their meeting with Ms. Leisure from IRIS Mitigation. Ms. Leisure will be asked to add "Optional Services" descriptors to Task 080. Upon a motion by Director Chavez and a second by Director Steed, the Board voted unanimously to approved the 2010 contract with IRIS Mitigation as amended.

IRIS Mitigation Letter to Denver Botanical Gardens: Ms. Leisure submitted a draft letter regarding water testing schedules for the next few years. The Board concurred with the content. Ms. Noon will instruct Ms. Leisure to send the letter.

Discussion Regarding Maintenance Work Suggested on the Bare Ground Near the Spillway at Fairview Reservoir #1: Discussion followed as to whether to do the same work for this section as was done in other areas in 2009. It was the consensus of the Board to watch the success on current areas and decide in the fall of 2010 whether to reseed this section.

Weed Spraying by South Suburban – Discussion ensued regarding weed control. Director Steed will attend the April 22, 2010 meeting South Suburban Parks & Recreation District (SSPRD) to determine if SSPRD would be interested in contracting for the weed control.

FINANCIAL ITEMS

Review and Approve Payment of Claims: After review, upon a motion by Director Chavez and a second by Director Millsbaugh,

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the Board voted unanimously to approve the claims as submitted.

Review Cash Position: Ms. Noon reviewed the cash position with the Board for the period ending March 31, 2010 and the Board accepted the cash position as presented.

Financial Statements - Ms. Noon reviewed the financial statements dated March 31, 2010. After review, the Board accepted the financial statements as presented.

Motion to Authorize Board President to Approve Expenditures Up to \$1,000 Outside of Board Meetings: Upon a motion by Director Chavez and a second by Director Parsons, the Board voted unanimously to approve said authorization.

CAPITAL IMPROVEMENTS

There was no update.

LEGAL ITEMS

There were none.

OTHER BUSINESS

Review Process in Compiling Recent Newsletter: Director Steed reviewed the process on the recent newsletter. He felt he asked for review of the newsletter by the District's attorney and questioned why that did not occur. It was explained that there was not a majority of affirmative Board member responses for Ms. Noon to forward the newsletter to Mr. Rowley.

Update on 2010 Election: Ms. Noon informed the Board that six ballots had been left at the day care and that they would be delivered to CRS for inclusion in the vote count. She stated that signs had been posted on the day care doors and that staff had been instructed to let voters know not to leave ballots at the center except on election day, May 4, 2010, when an election official would be present.

Discuss Role of District in Coordinating with Police and TrailMark HOA Regarding Crime Watch, Deterrence etc: Director Chavez expressed concern as to what security items might be the District's responsibility in light of recent car thefts in the neighborhood. Discussion followed with the Board deciding to refer the subject of "effectiveness of security cameras by the Littleton Police" to the HOA safety Committee.

Comments from Directors Chavez and Millspaugh as They Prepare to End Their Board Service in May: Directors Millspaugh and Chavez commented on their service to the District and were

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thanked by the rest of the Board for their time and service. Director Chavez's parting thoughts are attached to and made a part of these minutes.

Discussion on Re-establishing Communication Between the District and the HOA: Discussion ensued as to increasing communication between the two entities by having Board members from each group attend meetings of the other group. Additionally, it was suggested there could be a subcommittee of two TMMD Board members to work on items with the HOA and then present this information to the TMMD Board as a whole.

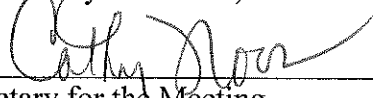
PUBLIC COMMENT

There were no additional comments.


ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Steed, seconded by Director Parsons, and passed unanimously, the meeting was adjourned at 9:10 p.m.

Respectfully submitted,


Secretary for the Meeting

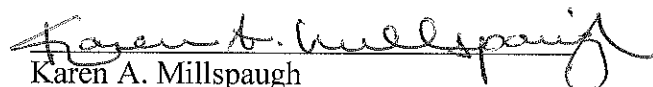
THESE MINUTES ARE APPROVED AS THE OFFICIAL
APRIL 20, 2010 MINUTES OF THE TRAILMARK
METROPOLITAN DISTRICT BY THE BOARD OF
DIRECTORS SIGNING BELOW:


Timothy N. Strunk


Robert Chavez


Sherman M. Steed

Jack A. Parsons


Karen A. Millspaugh

TRAILMARK METROPOLITAN DISTRICT

MEETING DATE: 07-20-2010

PLEASE PRINT YOUR NAME, ADDRESS AND PHONE NUMBER AND THE ISSUE(S) YOU ARE INTERESTED IN ADDRESSING AT THIS MEETING.

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