

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRAILMARK METROPOLITAN DISTRICT HELD JULY 20, 2010

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as "Board") was held on Tuesday, July 20, 2010 at 6:30 p.m., at the TrailMark Learning Center, 9743 South Carr Way, Littleton, Colorado. This meeting was open to the public.

ATTENDANCE

In attendance were Directors:

Michael Rogers
Catherine LaClair
Sherman Steed
Jack Parsons
Richard Handley

Also in attendance were:

Cathy Noon; Community Resource Services ("CRS")
Neil Schilling; Schilling & Company, Inc.
Members of the Community

CALL TO ORDER Director Rogers called the meeting to order at 6:32 p.m.

ADMINISTRATIVE Agenda: Ms. Noon presented the Board with the proposed
ITEMS agenda. Upon a motion by Director LaClair and a second by Director Steed, the Board voted unanimously to approve the agenda as amended to include a review of the 2009 audit.

Minutes: The minutes of the June 15, 2010 Regular Board meeting were presented to the Board. Upon a motion by Director LaClair and a second by Director Parsons, the Board voted unanimously to approve said minutes as amended.

Public Comments: Mr. Strunk addressed the Board regarding various items previously identified by the new Board members for consideration.

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Discussion on Changing Meeting Start Time – Following discussion on moving to a later start time for monthly meetings, the Board decided to keep the 6:30 p.m. start time and adjust the order of agenda items if all Board members confirming attendance for the meeting are not present at 6:30 p.m.

FINANCIAL ITEMS

Review and Approve Payment of Claims: After review, upon a motion by Director Steed and a second by Director LaClair, the Board voted unanimously to approve the claims as submitted.

Review Cash Position: Ms. Noon reviewed the cash position with the Board for the period ending June 30, 2010 and the Board accepted the cash position as presented.

Financial Statements - Ms. Noon reviewed the financial statements dated June 30, 2010. After review, the Board accepted the financial statements as presented.

2011 Budget - A brief discussion was held regarding the start of the budgeting process at the August Board meeting.

2009 Audit – The draft 2009 audit was presented by Neil Schilling who answered questions from the Board and noted changes to be implemented. On a motion by Director Handley and a second by Director Parsons, the Board voted unanimously to accept the 2009 Audit subject to final review by Director Steed.

UPDATE ON IGA BETWEEN THE DISTRICT AND CITY OF LITTLE- TON

Director Rogers briefed the Board and indicated that the City of Littleton has begun the process and that he will follow up in 30 – 60 days.

MAINTENANCE AND OPERATIONAL ITEMS

Review and Approve 2nd Amendment to the Maintenance Responsibility Agreement: Upon a motion by Director Steed and a second by Director Handley, the Board voted unanimously to approve the 2nd Amendment to the Maintenance Responsibility Agreement between the District and the TrailMark HOA.

Field Supervisor Update: The Board reviewed Mr. Kinkel's report. After discussion, the Board postponed approving the trash rack improvement until August. Staff was directed to contact Ms. Leisure and Centennial Water and Sanitation District for information as to why a new rack is needed and if Centennial Water and Sanitation District will share the costs to replace the current rack. The Board asked that Mr. Kinkel follow up with

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Centennial Water and Sanitation District on possible mitigation that might be needed to discourage fishing from the water gate valve, if such action might cause damage and to inspect the re-vegetation area for safety concerns with rope and matting.

Discuss Concentration of Vegetation in Fairview Reservoir #1 – Concerns were raised on the increase of vegetation in Fairview Reservoir #1. Director Steed will contact Ms. Leisure concerning this item as well as the Board's desire for a schedule of maintenance items to be completed each year.

COMMUNICATIONS

Discussion on Posting Draft Minutes to District Website – After discussion, Director LaClair moved, Director Handley seconded and the Board voted unanimously to post the draft minutes on the District website within seven to ten business days of the Board meeting.

Discussion of District Email Distribution List – Open Records Requests – After discussion, it was determined that if the District implements an email distribution list, a disclaimer that email addresses and contents may be subject to open records requests will be stated to the residents.

Discussion on Creating Communications Committee – Upon a motion by Director Handley and a second from Director LaClair, the Board voted unanimously to form a Communications Committee that will be tasked with increasing opportunities for the District information to reach residents. Director LaClair will “advertise” the committee and seek members through an article in the HOA newsletter and on the TrailMark Metropolitan District website. Information will also be available at the TrailMark summer events.

Discussion on TrailMark Metropolitan District Signs for Monument – Discussion ensued on the types of signage that could be placed on the Monument as well as alternate locations. As the HOA controls the Monument, Director Parsons will provide various sample designs to the HOA for consideration.

LEGAL ITEMS

Executive Session: There was none.

COMMITTEE UPDATES

By-Laws Committee - The committee will meet on the third Monday of each month. The Chair is Adrian Von Donakaleer. Additional members are welcome. The committee will survey

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other districts and contact the Special District Association for other by-law examples. Mike Rogers will be the document keeper prior to submission to Mr. Rowley, the District's Attorney, for his review. Target completion date is early 2011.

TRAILMARK HOA /STAR CANYON HOA UPDATE Update on HOA insurance – The Board was informed that the HOA can insure all property and share the cost with the District. The HOA is currently reviewing property coverage and the District should receive a bill for their share of 50% in December.

OTHER BUSINESS Discuss Meeting Dates for Saturday Meeting with the Board - After discussion, it was determined that Director Rogers will hold the first meeting either on August 21st or 28th and that Director LaClair may be in attendance. No more than two TrailMark Metropolitan District Board members will attend at any one time. The TrailMark HOA Board members will be invited to attend as well. The choice of date will be announced at the summer concert in August. Upon a motion by Director Handley and a second by Director Steed, the Board voted unanimously to approve an amount not to exceed \$100 for refreshments at each meeting.

Discussion of TMMD Representative Attending HOA Meetings:
The Board indicated their desire to have representation at each HOA meeting for information sharing between the groups.

Update on Security Concerns – Director LaClair updated the Board as follows:

- The HOA Safety Committee has spoken with the Littleton Police about cameras. The police indicated cameras would be a useful tool;
- The traffic light is under the control of CDOT and no cameras can be placed on the poles;
- Director LaClair spoke with Spider Tech about cameras who informed her there is a 90-day taped history, monitoring can be done in a home and it would be most effective mounted on a pole;
- Director LaClair will check with the District's attorney, Mr. Rowley, regarding legal issues associated with video surveillance by the District.

Discussion was held as to why this is not an HOA Safety Committee Item.

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PUBLIC COMMENTS

Robert Chavez addressed the Board with questions about items in the June meeting minutes regarding clarification on procedures of obtaining "community support" for future projects.

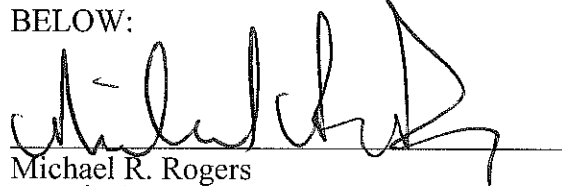
ADJOURNMENT

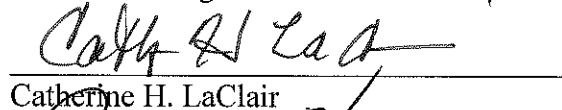
There being no further business to come before the Board, upon motion duly made by Director Parsons, seconded by Director LaClair, and passed unanimously, the meeting was adjourned at 9:53 p.m.

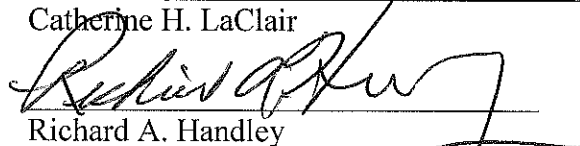
Respectfully submitted,


Secretary for the Meeting

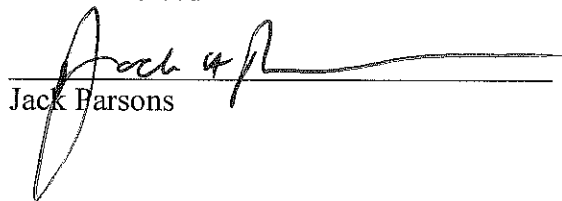
THESE MINUTES ARE APPROVED AS THE OFFICIAL JULY 20, 2010 MINUTES OF THE TRAILMARK METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Michael R. Rogers


Catherine H. LaClair


Richard A. Handley


Sherman Steed


Jack Parsons

TRAILMARK METROPOLITAN DISTRICT

MEETING DATE: 07.20.10

PLEASE PRINT YOUR NAME, ADDRESS AND PHONE NUMBER AND THE ISSUE(S) YOU ARE INTERESTED IN ADDRESSING AT THIS MEETING.

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