

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRAILMARK METROPOLITAN DISTRICT HELD JULY 16, 2013

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as "Board") was held on Tuesday, July 16, 2013 at 6:30 p.m., at the TrailMark Learning Center, 9743 South Carr Way, Littleton, Colorado. This meeting was open to the public.

ATTENDANCE

The regular meeting of the Board of Directors of the TrailMark Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Richard Handley
Curtis Fankhouser
Lori Tolle
Catherine LaClair (arrived at 6:35)

Absent was Director Rogers whose absence was excused.

Also present were:
Cathy Noon; Community Resource Services
Members of the Community

CALL TO ORDER

Director Fankhouser called the meeting to order at 6:32 p.m. Introductions of the Board and community members were made.

ADMINISTRATIVE ITEMS

Agenda: Ms. Noon presented the Board with the proposed agenda. Upon a motion by Director Tolle and a second by Director Fankhouser, the Board voted unanimously to approve the agenda as amended to add VIII. Item C – State of Colorado Noxious Weed Inspection.

Minutes: The minutes of the May 21, 2013 Regular Board meeting were presented to the Board. Upon a motion by Director Handley and a second by Director Tolle, the Board voted unanimously to approve said minutes as presented.

Public Comments: There were none.

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FINANCIAL ITEMS

Review and Approve Ratification and Payment of Claims: After review, upon a motion by Director Tolle and a second by Director Handley, the Board voted unanimously to ratify the June 2013 claims represented by check numbers 3770 – 3781 totaling \$31,086.71 and approve the current claims represented by check numbers 3782 – 3785 totaling \$4,000.46 as presented.

Review Cash Position: Ms. Noon reviewed the cash position with the Board for the period ending July 10, 2013 and the Board accepted the cash position as presented.

Financial Statements: Ms. Noon reviewed the financial statements dated June 30, 2013. After review, the Board accepted the financial statements as presented.

2014 Budget Discussion – Director Fankhouser presented a number of projection scenarios he had compiled. Ms. Noon noted that further action would be more accurate when the preliminary Assessed Valuation from the county becomes available in late August. Initial discussion took place with the Board noting that the cost to replace the fence is the utmost consideration. General discussion followed on philosophy for balancing the tax revenue, the possibility of lowering taxes and preparing for the future.

MAINTENANCE AND OPERATIONAL ITEMS

Update of Filing 3 Fence Painting – Ms. Noon informed the Board that the painting has been completed and that the TrailMark HOA has been billed for their portion of this expense per the cost-sharing agreement in place.

Pond Maintenance Update – Ms. Noon distributed the update from Tami Schneck of Aquatics Associates noting the following that regular maintenance visits were conducted between May 15th and July 10th and that algae treatments have been made as needed in Pond A, G and Fairview Reservoir #2. She noted that Pond G has been in better shape relative to this issue than last year. The Board expressed their appreciation to Ms. Schneck for the good work.

Discussion on Pond G/SSPRD Meeting with IRIS Mitigation – Ms. Noon reviewed the memo received from Blair Leisure of IRIS Mitigation. Following discussion, Ms. Noon was directed as follows:

- Contact the appropriate company to spot spray the thistles and to apply native seed to the bare areas of the Pond G spillway (Board members will be available to meet on site

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with these companies if requested to do so);

- Contact Aquatic Associates to add Pond G outlet plate clean up to their maintenance schedule for this year;
- Director Fankhouser will check the area where Ms. Blair noted the fence has been cut. Ms. Noon was directed to then contact - the Denver Botanic Gardens at Chatfield to let them know there has been some activity on their side of the fence in recent weeks;
- After noting that vehicles are driving up to the overflow spillway area, Director Handley offered to work with SSPRD to have a “no Motorized Vehicles” sign placed at the pathway off TrailMark Parkway to prohibit/discourage this from happening in the future.

LEGAL ITEMS

TMMD/HOA Cost-sharing Maintenance Agreement – The Board reviewed the revised agreement and Ms. Noon reported that it had been forwarded to the HOA for their review and comment.

MANAGEMENT ITEMS

SDA Annual Conference – September 18 – 20, 2013 – Ms. Noon noted the conference schedule for the Board. Those Directors present indicated they would not be attending this year and Staff will check with Director Rogers as to his possible attendance.

COMMITTEE UPDATES

Communications Committee – It was noted that the next Coffee at the Playground will be held at 10:00 a.m. on August 24, 2013.

TRAILMARK HOA/STAR CANYON HOA UPDATE

No update was given.

OTHER BUSINESS

Update on Community Clean Up at Fairview Reservoir and Coffee at the Playground on June 15, 2013 – Regarding the Reservoir, it was noted that the area is much cleaner than last year, in part due to the covered trash cans. It was noted that in 2014, the clean up will take place in the fall.

Residents that attended the Coffee at the Playground asked about the ISO rating. Director Handley reported his follow up with the City of Littleton indicated the ISO had gone from 10 to 3as of July 1, 2013.. Director Tolle will confirm this information and arrange to have her findings posted to the District’s website.

Update on West Metro Fire Response Times – Director Tolle indicated there was nothing new to report at this time.

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State of Colorado Noxious Weed Inspection – Director Fankhouser briefed the Board concerning a conversation he had with - an EDRR Specialist from the -Colorado Department of Agriculture who was taking pictures of the noxious weeds in the area. It was noted that one of the weeds noted was not yet on the removal list, but may be in the future.

Public Comments – There were none.

ADJOURNMENT

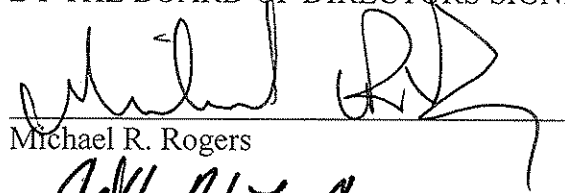
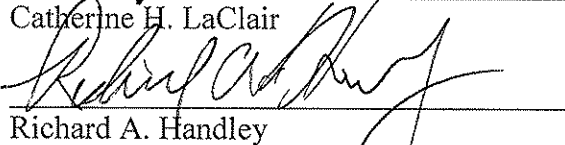
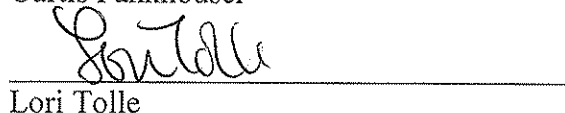
There being no further business to come before the Board, upon motion duly made by Director Tolle, seconded by Director Handley, and passed unanimously, the meeting was adjourned at 8:07 p.m.

Respectfully submitted,



Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JULY 16, 2013 MINUTES OF THE TRAILMARK METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Michael R. Rogers
Catherine H. LaClair
Richard A. Handley
Curtis Fankhouser
Lori Tolle