

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRAILMARK METROPOLITAN DISTRICT HELD MARCH 18, 2014

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as "Board") was held on Tuesday, March 18, 2014 at 6:30 p.m., at the TrailMark Learning Center, 9743 South Carr Way, Littleton, Colorado. This meeting was open to the public.

ATTENDANCE

The regular meeting of the Board of Directors of the TrailMark Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Curtis Fankhouser
Catherine H. LaClair
Richard A. Handley
Lori Tolle

Absent was Director Rogers, whose absence was excused.

Also present were:
Cathy Noon; Community Resource Services
Members of the Community

CALL TO ORDER

Director Fankhouser called the meeting to order at 6:30 p.m. Introductions of the Board and community members were made.

ADMINISTRATIVE ITEMS

Agenda: Ms. Noon presented the Board with the proposed agenda. Upon a motion by Director LaClair and a second by Director Handley, the Board voted unanimously to approve the agenda as presented.

Minutes: The minutes of the January 28, 2014 Special Board meeting were presented to the Board. Upon a motion by Director Handley and a second by Director Fankhouser, the Board voted unanimously to approve said minutes as presented.

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FINANCIAL ITEMS

Review and Approve Ratification and Payment of Claims: After review, upon a motion by Director Handley and a second by Director Tolle, the Board voted unanimously to ratify the January and February 2014 claims and approve the current claims represented by check numbers 3829 – 3831 and Auto payment totaling \$3,648.99 as presented.

Review Cash Position: Ms. Noon reviewed the cash position with the Board for the period ending March 11, 2014. After review, upon a motion by Director LaClair and a second by Director Tolle the Board accepted the cash position as presented.

Financial Statements: Ms. Noon reviewed the financial statements dated February 28, 2014. After review, upon a motion by Director LaClair and a second by Director Tolle the Board accepted the financial statements as presented.

MAINTENANCE AND OPERATIONAL ITEMS

- A. Discussion on 2014 Filing 4 Fence Painting: The Board reviewed the Fence Painting tracking sheet and the Gantner Painting bid for Filing 4. Discussion was held regarding getting further bids and it was noted by the Board that Gantner did not raise the unit cost for 2014 following an increase in 2013 and has provided quality work with few resident complaints. Upon a motion by Director Tolle, seconded by Director LaClair, the Board voted unanimously to accept the Gantner bid of \$30,977.64 for the 2014 Fence Painting project. As the Board is familiar with Gantner's payment procedure and to expedite the project, Director La Clair motioned and Director Handley seconded a motion to authorize a not to exceed \$12,000 material purchase advance. The motion passed unanimously.
- B. Update on Portolet & Screening Shelter at TrailMark Playground: Directors Fankhouser and Handley will be attending the quarterly SSPRD meeting on March 20th and will receive an update on the project at that time. It is not confirmed if the Jefferson County grant was obtained. Members of the community stated their desire for the project to happen.

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LEGAL ITEMS

none

MANAGEMENT ITEMS

- A. 2014 Election Update Ms. Noon reviewed a sample ballot and informed the Board that ballots would be mailed to voters in mid-April. She also stated that voters can return the ballots by mail, in person at the CRS offices, or on Election Day, there will be a ballot drop-off box at the TrailMark Learning Center from 7:00am-7:00pm. The Board discussed holding a Special Meeting to allow residents the opportunity to meet candidates running for the Board. Director Fankhouser moved, with a second by Director LaClair to hold such a meeting. With Director Fankhouser voting "Aye" and Directors Handley, Tolle, and LaClair voting "Nay", the motion failed. Further discussion was held regarding whether it was the District's obligation to provide candidate information. Ms Noon advised that by state statute, the District cannot advocate any position on ballot questions or specific candidates. Therefore, the Board directed Ms. Noon to provide only basic Election information on the TMMD.org website.

OTHER BUSINESS

- A. May 6, 2014 Board Election Candidates: Opportunity to Speak - No candidates other than those currently on the Board were in attendance due to miscommunication by Community Resource Services. Ms. Noon read a statement by Mike Rogers and Cathy LaClair and Rick Handley made brief comments.
- B. Update on West Metro Fire: Director Tolle provided the Board with the recent call reports for responses in TrailMark. Response times have remained fairly constant except for the occasional cell phone call that may get re-routed by 911 Dispatch causing a delay in dispatch. Ms. Tolle will prepare a notification to all residents on "What to say when calling 911" clarifying that when a call is made, letting Dispatch know the caller is in TrailMark and that West Metro Fire Dept. is the correct first responder. This notification will be posted at the TrailMark Playground, Hogback Hill Park, and on the District website. All members of the Board agreed that the monitoring of the call reports is a good opportunity to dialogue with West Metro Fire.

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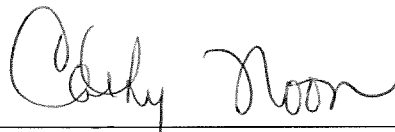
Public Comment:

Sherm Steed reported that the aeration pipes leading into the water at Fairview Reservoir are exposed and should be buried to reduce the chance of damage. Ms. Noon will contact Aquatics Associates and South Suburban Parks and Recreation Dept (SSPRD) for possible repair. Also mentioned was the output of the solar aeration on Fairview #2/Beaver Ponds. Ms Noon will ask Aquatics Associates to check the operation. Karen Millspaugh asked if the TMMD could host a Candidate Forum for the May election. Ms. Noon stated that the TMMD should not be a sponsor of such an event, but other entities could hold one. Further election item discussion was held and are reported in these minutes under section V.A.

ADJOURNMENT

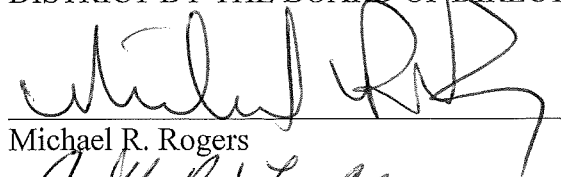
There being no further business to come before the Board, upon motion duly made by Director Tolle, seconded by Director LaClair, and passed unanimously, the meeting was adjourned at 8:10 p.m.

Respectfully submitted,

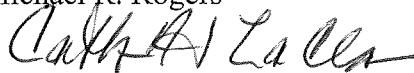


Secretary for the Meeting

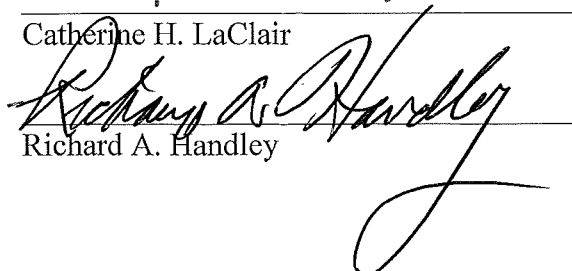
THESE MINUTES ARE APPROVED AS THE OFFICIAL JANUARY 28, 2014 MINUTES OF THE TRAILMARK METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:



Michael R. Rogers



Catherine H. LaClair



Richard A. Handley

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Curtis Fankhouser



Lori Tolle