

# RECORD OF PROCEEDINGS

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## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRAILMARK METROPOLITAN DISTRICT HELD

September 20, 2016

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as "Board") was held on Thursday, September 20, 2016 at 6:30 p.m., at the Fire Station 19, 8490 W. Trailmark Pkwy, Littleton CO. This meeting was open to the public.

### ATTENDANCE

The special meeting of the Board of Directors of the TrailMark Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Lori Tolle  
Todd Roser  
Curt Fankhouser  
Catherine LaClair  
Wayne Lupton

Also present were:  
Cathy Noon; Community Resource Services  
Members of the Community

### CALL TO ORDER

Director Tolle called the meeting to order at 6:42 p.m. Introductions of the Board and community members were made.

### ADMINISTRATIVE ITEMS

Agenda: Ms. Noon presented the Board with the proposed Agenda. Upon a motion by Director Roser and a second by Director Tolle, the Board voted unanimously to approve the agenda as amended to add V. B Joint Meeting with TrailMark HOA regarding fence study.

Minutes: The minutes of the July 21, 2016 Regular Board meeting were presented to the Board. Upon a motion by Director Fankhouser and a second by Director Roser, the Board voted unanimously to approve said minutes as amended.

Public Comments: None

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## FINANCIAL ITEMS

Review and Approve Ratification and Payment of Claims: After review, upon a motion by Director Roser and a second by Director Tolle, the Board voted unanimously to ratify the August 2016 and approve the current September claims represented by check number 3990 totaling \$2,184.00 as presented.

Review Cash Position: Ms. Noon reviewed the cash position with the Board for the period ending August 31, 2016 and adjusted as of September 15. After review, upon a motion by Director Lupton and a second by Director Roser the Board accepted the cash position as presented.

Financial Statements: Ms. Noon reviewed the financial statements dated September 15, 2016. After review, upon a motion by Director Lupton and a second by Director Roser, the Board accepted the financial statements as presented.

Presentation of the 2017 Draft Budget: Ms. Noon presented the draft budget to the Board. The Board discussed the needs of the District and made adjustments accordingly. Also discussed were 1) early payment of the 2017 and 2018 bonds to save interest costs; 2) the need to work with the TrailMark HOA on the future fence replacement design and costs; and 3) maintaining the mill levy at 20 mills for the Debt Fund and 10 mills for the General Fund. Ms. Noon will update the Budget, the long range projection spreadsheet and prepare for the Budget Hearing in November. The Board will confirm the date and location and have Ms. Noon publish for the Budget Hearing.

## MAINTENANCE AND OPERATIONAL ITEMS

Pond Update: Ms. Noon reviewed Tami Schneck, Aquatic Associates' email report on pond maintenance: FR2 and Pond G have needed treatments for algae mats on an every 2-3 week basis. Algae growth is especially bad in FR2 with surface algae mats and bottom algae as well. The shallow condition of FR2 and warm clear water promotes problematic algae growth.

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One major treatment was needed on FR1 on 8/15/16 to control the bloom of planktonic algae (causing green-yellow water color). Minor spot treatment of algae mats along the shoreline was also needed on FR1 in August and September. The water level has been very low in Pond A in August and September, therefore no treatments were recently needed or performed.

Water temperatures are slowly getting cooler which will curtail algae growth in the TMMD's ponds.

Update on Fairview #2 Outlet Cleaning: Director Fankhouser and Ms. Noon updated the Board. The project is scheduled to begin on September 26, 2016.

## MANAGEMENT ITEMS

New Sign for Meeting Location Change: No action at this time.

## BOARD MEMBER ITEMS

Report from the SSPRD Bi-annual meeting with the TrailMark HOA and the District: Directors Tolle and Fankhouser reported discussion on the following: 1) handling the geese by use of the Goosinator; 2) cleaning and having hand sanitizer in the port-o-lets; 3) fee structure for shelter use; 4) Food Truck Thursday operations; 5) playground parking lot striping; and 6) Phase One of SSPRD Master Planning update estimated completion is March, 2017. TrailMark should consider additional TrailMark improvement for the next phase of the planning.

Joint Meeting with the TrailMark HOA: Members of each board feel it would be beneficial to meet to discuss the joint fence replacement project. A date of October 27 at 6:30 at the TrailMark Learning Center was tentatively set but will be verified with members of both boards.

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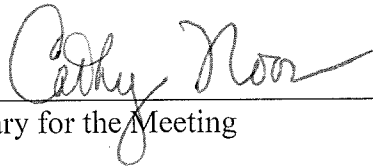
LEGAL ITEMS

None.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Roser, seconded by Director Fankhouser, and passed unanimously, the meeting was adjourned at 9:05 p.m.

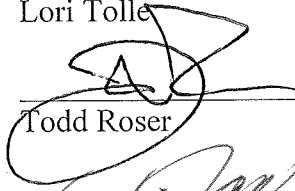
Respectfully submitted,



Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL September 20, 2016 MINUTES OF THE TRAILMARK METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

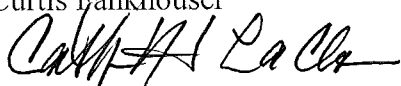
Lori Tolle



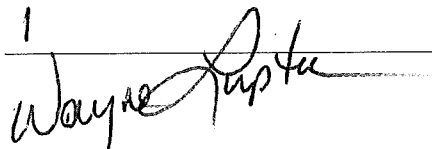
Todd Roser



Curtis Fankhouser



Catherine H. LaClair

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Wayne Lupton