

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRAILMARK METROPOLITAN DISTRICT HELD March 21, 2017

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as "Board") was held on Tuesday, March 21, 2017 at 6:30 p.m., at Trailmark Learning Center, 9743 South Carr Way, Littleton CO. This meeting was open to the public.

ATTENDANCE

The special meeting of the Board of Directors of the TrailMark Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Todd Roser
Curt Fankhouser
Wayne Lupton
Cathy LaClair
Lori Tolle –arrival 7:05 p.m.

Also present were:
Cathy Noon; Community Resource Services
Members of the Community

CALL TO ORDER

Director Fankhouser called the meeting to order at 6:31 p.m. Introductions of the Board and community members were made.

ADMINISTRATIVE ITEMS

Agenda: Ms. Noon presented the Board with the proposed Agenda. Upon a motion by Director Lupton and a second by Director Roser, the Board voted unanimously to approve the agenda as presented.

Minutes: The minutes of the January 17, 2017 Regular Board meeting were presented to the Board. Upon a motion by Director Roser and a second by Director Fankhouser, the Board voted unanimously to approve said minutes as presented.

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FINANCIAL ITEMS

Review and Approve Ratification and Payment of Claims: After review, upon a motion by Director LaClair and a second by Director Lupton, the Board voted unanimously to ratify the February 2017 and approve the current March 2017 claims represented by check numbers 4021-4022 and auto payment to Denver Water totaling \$13390.58 as presented.

Review Cash Position: Ms. Noon reviewed the cash position with the Board for the period ending February 28, 2017 and adjusted as of March 16, 2017. After review, upon a motion by Director LaClair and a second by Director Roser the Board accepted the cash position as presented.

Financial Statements: Ms. Noon reviewed the financial statements dated February 28, 2017. After review, upon a motion by Director LaClair and a second by Director Roser, the Board accepted the financial statements as presented.

MAINTENANCE AND OPERATIONAL ITEMS

Consideration of Gantner Painting Bid for Filing 3 and Star Canyon: The Board discussed the 2017 Fence Painting Bid and the overall condition of the fence with Mr. Gantner. Mr. Gantner was also invited to become a member of the Fence Replacement Sub-Committee with members of the District and HOA Boards. Director Fankhouser moved to approve the Gantner Painting Bid for \$37,355.28. Upon second by Director Tolle, vote was taken and carried unanimously.

Communication for Fence Painting Project: The Board discussed methods of communication on the overall painting project and the specific areas where painters would need to enter the rear yards of TrailMark residents. Ms. Noon will create a notice for the TrailMark HOA Newsletter and the HOA will distribute via their email distribution list and on the neighborhood Facebook and Next Door pages. The week an area is being painted where employees need to enter backyards, Mr. Gantner will distribute notices to homes

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alerting them of the work. The Board and Mr. Gantner hope this information helps reduce inconveniences to TMMD residents.

Request by the City of Littleton for Increased Ice Signage: Ms. Noon reviewed the request by the City with the Board and Ms. Tolle and Mr. Fankhouser will discuss at the next South Suburban Parks and Recreation Department (SSPRD)/HOA/TMMD meeting on March 29, 2017.

MANAGEMENT ITEMS

There were none.

BOARD MEMBER ITEMS

Update Re: Communications: Fence painting notifications will be sent by all neighborhood communication methods.

Assessed Valuation/Gallagher Amendment/TABOR Impacts: The Board reviewed information provided by Ms. Noon on the possible impacts to property tax due to this being a reassessment year and Colorado Constitutional requirements on property tax. No action at this time but the Board will review the issue as part of the 2018 Budget process.

LEGAL ITEMS

Re-Administer the 2016 Oath of Office for Directors Tolle and Fankhouser: In review of the District's annual compliance filings, it was discovered that Directors Tolle and Fankhouser were administered their Oaths of Office early in 2016 due to a clerical error. At the request of the Department of Local Affairs, the oaths were re-administered to Ms. Tolle and Mr. Fankhouser and will be filed with the Department Of Local Affairs.

Ratify Board Actions for May 16, 2016- January 31, 2017:

Upon a motion by Director Roser and a second by Director La Clair, the Board unanimously voted to approve the actions of the members of the Board, past and present, have previously reviewed and approved the minutes of every meeting of the Board conducted in 2016, and being such, the Board hereby ratifies and affirms each and every action of the Board taken in 2016.

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PUBLIC COMMENT

TrailMark HOA President Sally Janssen provided updates from the HOA to the Board: HOA Board members Michael Penny and Patrick McClammer will attend District meetings as HOA liaisons.

The HOA would like to have hand sanitizer added to the Port-o-Potty and is working with SSPRD at the March 29th meeting on installation and costs.

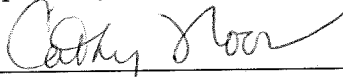
The TrailMark HOA will have new management beginning April 17, 2017 – CRS of Colorado.

Covenant Enforcement will be provided by Community Preservation Specialists on the same effective date.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Tolle, seconded by Director Roser, and passed unanimously, the meeting was adjourned at 8:05 p.m.

Respectfully submitted,



Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL March 21, 2017 MINUTES OF THE TRAILMARK METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:



Lori Tolle

Todd Roser



Curtis Fankhouser



Catherine H. LaClair



Wayne Lupton