

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRAILMARK METROPOLITAN DISTRICT HELD September 19, 2017

A regular meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as "Board") was held on Tuesday, September 19, 2017 at 6:30 p.m., at Trailmark Learning Center, 9743 South Carr Way, Littleton CO. This meeting was open to the public.

ATTENDANCE

The regular meeting of the Board of Directors of the TrailMark Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Curt Fankhouser
Todd Roser
Cathy LaClair

Absent were Director Tolle and Director Lupton whose absences were excused.

Also present were:
Cathy Noon; Community Resource Services
Members of the Community

CALL TO ORDER

Director Fankhouser called the meeting to order at 6:33 p.m. Introductions of the Board and community members were made.

ADMINISTRATIVE ITEMS

Agenda: Ms. Noon presented the Board with the proposed Agenda. Upon a motion by Director Roser and a second by Director LaClair, the Board voted unanimously to approve the agenda as presented.

Minutes: The minutes of the July 25, 2017 Regular Board meeting were presented to the Board. Upon a motion by Director Fankhouser and a second by Director Roser, the Board voted unanimously to approve said minutes as presented.

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FINANCIAL ITEMS

Review and Approve Ratification and Payment of Claims: After review, upon a motion by Director Roser and a second by Director LaClair, the Board voted unanimously to approve the September 2017 claims represented by check number 4046 - 4051 as presented and ratify the August 16, 2017 claims represented by check number 4042 – 4045 as presented.

Review Cash Position: Ms. Noon reviewed the cash position with the Board for the period ending August 31, 2017 and adjusted as of September 13, 2017. After review, upon a motion by Director La Clair and a second by Director Fankhouser, the Board accepted the cash position as presented.

Financial Statements: Ms. Noon reviewed the financial statements dated September 13, 2017. After review, upon a motion by Director LaClair and a second by Director Fankhouser, the Board accepted the financial statements as presented.

MAINTENANCE AND OPERATIONAL ITEMS

Pond Update: Visits / Treatments:

Five pond maintenance visits were performed since the previous board meeting on 7/25/17. Treatments were needed on three of these dates. Surface algae mats continued to be the problem requiring treatment in FR #2 and Pond G on 8/14, 8/30 and 9/18/17. FR #1 was also treated for algae mats on 8/14/17, however planktonic algae blooms were the main problem in the lake requiring treatment. Water temperatures have been in the 70-80 degree range in July and August resulting in near constant algae blooms, but have now dropped below 70 degrees with 65 degrees measured today 9/18/17. Algae growth should slow down somewhat with the cooling seasonal water temperatures in Sept and Oct, especially in FR #2 which has required treatments about every 14 days. Pond A is now totally covered by cattails, as of the 8/29/17 visit.

Peak season water samples were collected from FR #1 and FR #2 on 8/29/17. This event includes testing of general parameters on-site and nutrient samples analyzed in the lab (nitrogen, phosphorus, chlorophyll a). One planktonic algae was also collected from each lake for species identification and abundance

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in the lab.

Aeration:

The aeration systems in FR #1 and FR #2 are working fine. As done in past years, we will want to turn off the FR #1 system once it gets cold enough for the lake to freeze over (TBD sometime in December) to deter the geese population from overwintering on the lake.

Update on Aeration Electrical Issue: Director Fankhouser provided an update to the Board. Currently power to the FR#1 aeration is on a temporary line from the Fire Station. The City of Littleton is working towards a permanent solution – either a new dedicated panel at the fire station or a the possibility of pulling power through a sleeve under the concrete at the Fire Station. Director Fankhouser will work with Littleton on shutting down the aeration when work is needed. At Littleton's request, Ms. Noon will provide historical utility costs for the area now being served through the fire station power meter.

MANAGEMENT ITEMS

Presentation and Discussion of the Draft 2018 Budget: Ms. Noon presented the Draft 2018 Budget. The Directors discussed the estimated expenditures for 2018 and also the change in the estimated property tax revenue and potential mill levy options for establishing the necessary revenue. There was also discussion regarding the fence replacement as the Fence Sub-Committee has received estimates and may propose escalating the timing to begin replacing the privacy fence portion of TrailMark.

BOARD MEMBER ITEMS

There were none.

LEGAL ITEMS

There were none.

PUBLIC COMMENT

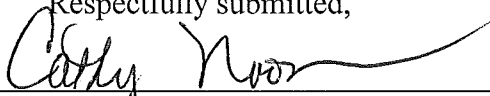
There were none.

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ADJOURNMENT


There being no further business to come before the Board, upon motion duly made by Director LaClair, seconded by Director Roser, and passed unanimously, the meeting was adjourned at 8:26 p.m.

Respectfully submitted,



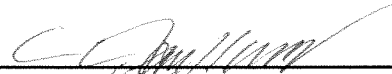
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL
SEPTEMBER 19, 2017 MINUTES OF THE TRAILMARK
METROPOLITAN DISTRICT BY THE BOARD OF
DIRECTORS SIGNING BELOW:

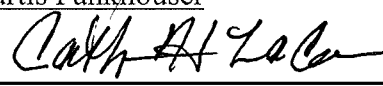


Lori Tolle

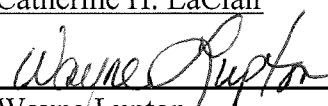
Todd Roser



Curtis Fankhouser



Catherine H. LaClair



Wayne Lupton