

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF
THE TRAILMARK METROPOLITAN DISTRICT
HELD
November 14, 2019**

A special meeting of the Board of Directors of the TrailMark Metropolitan District (referred to hereafter as "Board") was held on Tuesday, November 14, 2019 at 6:30 p.m., at Trailmark Fire Station, Trailmark Parkway, Littleton CO. This meeting was open to the public.

ATTENDANCE: The special meeting of the Board of Directors of the TrailMark Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Curtis Fankhouser
Wayne Lupton
Sandy Farish
Cathy LaClair
Rick Handley

Also present were:
Cathy Noon Community Resource Services,
Members of the Community

CALL TO ORDER: Director Fankhouser called the meeting to order at 6:31 p.m. Introductions of the Board and community members were made.

ADMINISTRATIVE ITEMS: Agenda. Ms. Noon presented the Board with the proposed Agenda. Upon a motion by Director Lupton and a second by Director Handley, the Board voted unanimously and the agenda presented was approved.

Minutes. The minutes of September 17, 2019 regular Board meeting were presented to the Board. Upon a motion by Director Farish and a second by Director LaClair the Board voted unanimously to approve said minutes as presented.

PUBLIC COMMENT: There was none.

FINANCIAL ITEMS: Review and Approve/Ratify Payment of Claims. After review, upon a motion by Director LaClair and a second by Director Handley, the Board voted unanimously to ratify the October 18, 2019 claims totaling \$12,988.90

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and approve the current November 13, 2019 claims of \$2,203.60 as presented.

Review Cash Position. Ms. Noon reviewed the cash position October 31, 2019. After review, upon a motion by Director LaClair and a second by Director Fankhouser the Board accepted the cash position as presented.

Financial Statements. Ms. Noon reviewed the financial statements dated October 31, 2019. After review, upon a motion by Director LaClair and a second by Director Fankhouser the Board accepted the financial statements as presented.

Conduct Public Hearing to Adopt 2020 Budget, Appropriate Expenditures and Certify Mill Levy: : Director Fankhouser opened the Public Hearing at 6:41 p.m. and reviewed the 2020 draft budget. Following discussion by the Board and no comments from the public in attendance, the Public Hearing was closed at 7:12 p.m. Upon a motion by Director Lupton and a second by Director LaClair, the Board voted unanimously to approve a Resolution to adopt the 2020 budget subject to the final assessed valuation,, appropriate expenditures and certify the General Fund mill levy at permanent mill levy of 15 mills minus a temporary mill levy reduction of 12 mills for a total of 3 mills for 2020.

MAINTENANCE AND OPERATIONAL ITEMS

Pond Maintenance – Visits

Four site visits were completed since the September Board meeting (9/17-11/11/19 period). Ponds were observed for aquatic growth and treatment needs on 9/27, 10/4, 10/18 and 11/1/19. Treatments were needed on 10/4/19. FR #1 was treated for a late season phytoplankton bloom while FR #2 was treated mainly for algae mats. Some minor algae mats were observed on the surface of Pond G, although no treatments were necessary. Notably the water level in Pond G has remained 3.5-4' low since late July and no treatments have been performed since then due to the inaccessibility to the water by boat.

Water temperatures were in the 50-60 degree range in September and October, but have finally cooled to the mid-40 degrees by early November which has slowed algae growth. While some resistant species of algae can continue to grow in cold water, we do not expect any more treatments will be needed in the TrailMark Ponds this growing season. Over the next month, Ms. Schneck will return to repair the Fairview #2 compressor, perform Fairview Reservoir #1 minor maintenance and shut off the FR#1 aeration for the season.

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**BOARD MEMBER
ITEMS:**

There were none.

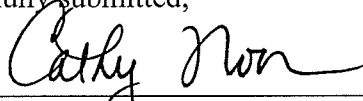
LEGAL ITEMS:

There were none.

ADJOURNMENT:

There being no further business to come before the Board, upon motion duly made by Director Lupton, seconded by Director Farish, and passed unanimously, the meeting was adjourned at 7:25 1p.m.

Respectfully submitted,

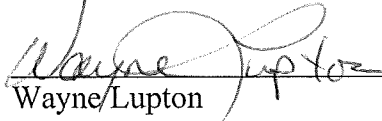


Secretary for the Meeting

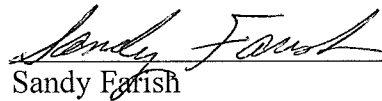
THESE MINUTES ARE APPROVED AS THE OFFICIAL
SEPTEMBER 17, 2019 MINUTES OF THE TRAILMARK
METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS
SIGNING BELOW:



Curtis Farkhouser

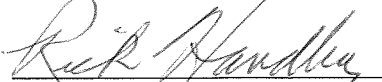


Wayne Lupton



Sandy Farish

Catherine LaClair



Rick Handley

