

CERTIFIED RECORD
OF
PROCEEDINGS RELATING TO
TRAILMARK METROPOLITAN DISTRICT
JEFFERSON COUNTY, COLORADO
AND THE BUDGET HEARING
FOR FISCAL YEAR
2013

STATE OF COLORADO)
)
COUNTY OF JEFFERSON)ss.
)
TRAILMARK)
METROPOLITAN DISTRICT)

The Board of Directors of the TRAILMARK METROPOLITAN DISTRICT, Jefferson County, Colorado, held a special meeting at the TrailMark Learning Center, 9743 South Carr Way, Littleton, Colorado, on November 8, 2012, at 6:30 p.m.

The following members of the Board of Directors were present:

Michael R. Rogers
Catherine LaClair
Curtis Fankhouser
Lori Tolle

Also in attendance were:

Cathy Noon; CRS of Colorado, LLC
Community Members

The Chairman stated that proper publication was made to allow the Board to conduct a public hearing on the District's 2013 budget. The Chairman opened the public hearing on the District's proposed 2013 budget. Public comment was received by the Board and the public hearing was closed.

At the special Board meeting held on November 8, 2012 at 6:30 p.m. at the TrailMark Learning Center, 9743 South Carr Way, Littleton, CO, Director Fankhouser moved that the Board adopt the following resolution adopting the District's 2013 budget, certifying mill levies and appropriating 2013 expenditures:

RESOLUTION

A RESOLUTION SUMMARIZING REVENUES AND EXPENDITURES FOR EACH FUND, ADOPTING A BUDGET, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2013 TO HELP DEFRAY THE COSTS OF GOVERNMENT, AND APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN FOR THE TRAILMARK METROPOLITAN DISTRICT, JEFFERSON COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2013, AND ENDING ON THE LAST DAY OF DECEMBER, 2013,

WHEREAS, the Board of Directors of the TRAILMARK METROPOLITAN DISTRICT has authorized its consultants to prepare and submit a proposed budget to said governing body no later than October 15, 2012; and

WHEREAS, the proposed budget has been submitted to the Board of Directors of the District for its consideration; and

WHEREAS, upon due and proper notice, published on November 1, 2012 in a newspaper having general circulation within the boundaries of the District, pursuant to statute, said proposed budget was available for inspection by the public at a designated public office, a public hearing was held on November 8, 2012 and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TRAILMARK METROPOLITAN DISTRICT OF JEFFERSON COUNTY, COLORADO:

Section 1. 2013 Budget Revenues. That the estimated revenues for each fund as more specifically set out in the budget attached hereto are accepted and approved.

Section 2. 2013 Budget Expenditures. That the estimated expenditures for each fund as more specifically set out in the budget attached hereto are accepted and approved.

Section 3. Adoption of Budget for 2013. That the budget as submitted, and attached hereto and incorporated herein by this reference, and if amended, then as amended, is hereby approved and adopted by the Board of Directors as the true and accurate budget of the TRAILMARK METROPOLITAN DISTRICT for calendar year 2013.

Section 4. 2013 Levy of General Property Taxes. That the foregoing budget indicated that the amount of money necessary to balance the budget for the General Fund for operating expenses is \$247,998, and the amount of money necessary to balance the budget for the Debt

Service Fund for debt services expenses is \$619,995. That the 2012 valuation for assessment, as certified by the Jefferson County Assessor, is \$24,799,801.

A. Levy for General Fund. That for the purposes of meeting all general operating expense of the District during the 2013 budget year, there is hereby levied a tax of 19.501 mills, less a temporary mill levy reduction of 9.501 mills, for a General Fund mill levy of 10.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District for the year 2013.

B. Levy for Debt Service Fund. That for the purposes of meeting all debt service expense of the District during the 2013 budget year, there is hereby levied a tax of 25.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District for the year 2013.

Section 5. Property Tax and Fiscal Year Spending Limits. That, being fully informed, the Board finds that the foregoing budget and mill levies do not result in a violation of any applicable property tax or fiscal year spending limitation.

Section 6. Certification. The District's manager is hereby authorized and directed to immediately certify to the County Commissioners the mill levies for the District hereinabove determined and set. That said certification shall be in substantially the following form:

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of JEFFERSON COUNTY, Colorado.

On behalf of the TrailMark Metropolitan District
(taxing entity)^A

the Board of Directors
(governing body)^B

of the TrailMark Metropolitan District
(local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 24,799,801 assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ 24,799,801 (NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

Submitted: 12/10/2012 for budget/fiscal year 2013.
(not later than Dec. 15) (dd/mm/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY ²	REVENUE ²
1. General Operating Expenses ^H	19.501 mills	\$ 483,621
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	< 9.501 > mills	\$ <235,623>
SUBTOTAL FOR GENERAL OPERATING:	10.000 mills	\$ 247,998
3. General Obligation Bonds and Interest ^J	25.000 mills	\$ 619,995
4. Contractual Obligations ^K	mills	\$
5. Capital Expenditures ^L	mills	\$
6. Refunds/Abatements ^M	mills	\$
7. Other ^N (specify): _____	mills	\$
_____	mills	\$
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]	35.000 mills	\$ 867,993

Contact person: (print) Sue Blair Daytime phone: (303) 381-4977
Signed: *Sue Blair* Title: District Manager

Send one completed copy of this form to the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, Colorado 80203 when the local government's adopted budget is submitted to DLG. Questions? Call DLG at (303) 866-2156.

¹ If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.
² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's final certification of valuation).

CERTIFICATION OF TAX LEVIES, continued
TrailMark Metropolitan District

THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.). Taxing entities that are

Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:

BONDS^J:

1. Purpose of Issue: Limited Tax General Obligation Refunding Bonds
 Series: 2003
 Date of Issue: June 25, 2003
 Coupon Rate: 2% - 3.750%
 Maturity Date: December 1, 2018
 Levy: 25.000
 Revenue: \$619,995

2. Purpose of Issue: _____
 Series: _____
 Date of Issue: _____
 Coupon Rate: _____
 Maturity Date: _____
 Levy: _____
 Revenue: _____

CONTRACTS^K:

3. Purpose of Contract: _____
 Title: _____
 Date: _____
 Principal Amount: _____
 Maturity Date: _____
 Levy: _____
 Revenue: _____

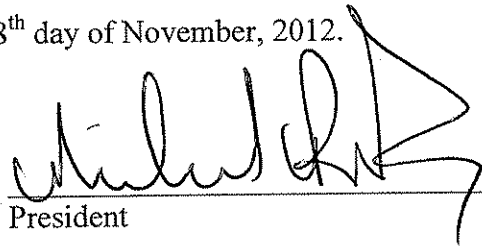
4. Purpose of Contract: _____
 Title: _____
 Date: _____
 Principal Amount: _____
 Maturity Date: _____
 Levy: _____
 Revenue: _____

Use multiple copies of this page as necessary to report all bond and contractual obligations.

Section 7. Appropriations. That the amounts set forth as expenditures and balances remaining, as specifically allocated in the budget attached hereto, are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated and no other.

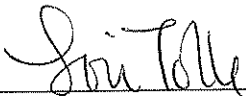
The foregoing Resolution was seconded by Director LaClair.

ADOPTED AND APPROVED this 8th day of November, 2012.



President

ATTEST:



Secretary

STATE OF COLORADO)
)
COUNTY OF JEFFERSON)ss.
)
TRAILMARK)
METROPOLITAN DISTRICT)

I, Lori Tolle, Secretary to the Board of Directors of the TRAILMARK METROPOLITAN DISTRICT, Jefferson County, Colorado, do hereby certify that the foregoing pages numbered 1 to 1, inclusive, constitute a true and correct copy of the record of proceedings of the Board of Directors of said District, adopted at a meeting of the Board held at The TrailMark Learning Center, 9743 South Carr Way, Littleton, Colorado, on November 8, 2012 at 6:30 p.m., as recorded in the official record of the proceedings of the District, insofar as said proceedings relate to the budget hearing for fiscal year 2013; that said proceedings were duly had and taken; that the meeting was duly held; and that the persons were present at the meeting as therein shown. Further, I hereby certify that the attached budget is a true and accurate copy of the 2013 budget of the District.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the official seal of the District this 8th day of November, 2012.



Lori Tolle
Secretary

**TRAILMARK METROPOLITAN DISTRICT
GENERAL FUND
ADOPTED 2013 BUDGET**

	2011 Actual	2012 Estimated	Adopted 2013 Budget
REVENUE:			
Property Tax (10 Mills \$24,799,801 AV)	\$ 258,324	\$ 247,222	\$ 247,998
Specific Ownership Tax	58,099	60,000	56,425
HOA Cost Sharing	13,750	989	15,000
Interest Income	1,632	3,100	2,500
Miscellaneous Income	710	2,677	500
Total Revenue	332,515	313,988	322,423
EXPENDITURES			
Management and Accting (6 Brd Mtgs)	24,000	25,200	25,200
District Management - Special Services	1,813	5,000	5,000
Audit	8,485	7,521	9,000
Director's Fees	3,312	3,700	5,000
Engineering (Water Case)	5,265	9,850	2,500
Election	-	1,781	-
Insurance/SDA Dues	2,694	3,008	3,100
Legal	7,899	3,650	10,000
Legal - Water Rights	2,453	13,300	5,000
Legal Publications	23	25	250
Miscellaneous Expense	2,402	5,500	3,500
Payroll Taxes	588	500	500
County Treasurer's Fees	3,877	3,708	3,720
Utilities	918	1,700	1,700
Ground Maintenance - HOA	-	-	7,500
Ground Maintenance - General	4,149	3,500	1,500
Fence Painting & Repair - annual filing	28,183	11,034	30,000
Fence Painting & Repair - incidentals	-	1,500	7,000
Stormwater System			
- General Maintenance	28,707	62,035	50,000
- Maintenance - Centennial Water	-	815	1,000
- Water Quality Monitoring	1,452	1,500	1,500
- Improvements	26,526	10,000	10,000
- Miscellaneous	108	100	100
Asset Replacement Reserve	-	175,000	25,000
Emergency Reserve (Tabor 3% -required)	-	10,500	11,300
Total Expenditures	152,854	360,427	219,370
EXCESS REVENUE OVER(UNDER) EXPENDITURES	179,661	(46,439)	103,053
OTHER FINANCING SOURCES (USES)			
Transfers from (to) Other Funds	(43,005)	(143,465)	(135,979)
Total Other Financing Sources	(43,005)	(143,465)	(135,979)
NET CHANGE IN FUND BALANCE	136,656	(189,904)	(32,926)
BEGINNING FUND BALANCE	1,045,109	1,181,765	945,422
ENDING FUND BALANCE	\$ 1,181,765	\$ 945,422	\$ 912,496

**TRAILMARK METROPOLITAN DISTRICT
DEBT SERVICE FUND
ADOPTED 2013 BUDGET**

	2011 Actual	2012 Estimated	Adopted 2013 Budget
REVENUE:			
Property Tax	\$ 645,811	\$ 618,056	\$ 619,995
Interest Income	423	975	500
Total Revenue	<u>646,234</u>	<u>619,031</u>	<u>620,495</u>
EXPENDITURES			
Bond Principal	590,000	595,000	610,000
Bond Interest	155,966	155,966	138,116
Paying Agent Fees	500	1,000	1,000
County Treasurer's Fees	9,692	9,500	9,299
Total Expenditures	<u>756,158</u>	<u>761,466</u>	<u>758,415</u>
EXCESS REVENUE OVER(Under) EXPENDITURES	(109,924)	(142,435)	(137,920)
OTHER FINANCING SOURCES (USES)			
Transfers from (to) Other Funds	43,005	143,465	135,979
Total Other Financing Sources	<u>43,005</u>	<u>143,465</u>	<u>135,979</u>
NET CHANGE IN FUND BALANCE	(66,919)	1,030	(1,941)
BEGINNING FUND BALANCE	<u>68,330</u>	<u>1,411</u>	<u>2,441</u>
ENDING FUND BALANCE	<u>\$ 1,411</u>	<u>\$ 2,441</u>	<u>\$ 500</u>

**TRAILMARK METROPOLITAN DISTRICT
CAPITAL ASSET REPLACEMENT RESERVE FUND
ADOPTED 2013 BUDGET**

	2011 Actual	2012 Estimated	Adopted 2013 Budget
REVENUE:			
Asset Replacement Reserve	\$ -	\$ 175,000	\$ 25,000
Total Revenue	-	175,000	25,000
EXPENDITURES			
Total Expenditures	-	-	-
EXCESS REVENUE OVER(UNDER) EXPENDITURES	-	175,000	25,000
OTHER FINANCING SOURCES (USES)			
Transfers from (to) Other Funds	-	-	-
Total Other Financing Sources	-	-	-
NET CHANGE IN FUND BALANCE	-	175,000	25,000
BEGINNING FUND BALANCE	-	-	175,000
ENDING FUND BALANCE	\$ -	\$ 175,000	\$ 200,000

TRAILMARK METROPOLITAN DISTRICT

2013 Budget Message

Introduction

The budget reflects the projected spending plan for the 2013 fiscal year based on available revenues. This budget provides for the annual debt service on the District's general obligation debt as well as the general operation of the District and capital project revenue and expenditures.

The District's 2012 assessed value is \$24,799,801. The District certified a net of 10.000 mills in its General Fund after taking into account a temporary mill levy reduction of 9.501 mills. Further, the District certified 25.000 mills in its Debt Service Fund, for total mill levy of 35.000 mills certified for collection in 2013.

The District was formed in 1994 for the purpose of providing design, financing, acquisition, and construction of certain infrastructure improvements including water, streets, sanitary sewer, and traffic and safety controls. When appropriate, these improvements have been dedicated to Jefferson County, South Suburban Park and Recreation District, City of Littleton or other entities as appropriate for the use and benefit of the District taxpayers and service users.

Budgetary Basis of Accounting

The District uses funds to budget and report on the financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions. The various funds determine the total District budget. All of the District's funds are considered Governmental Funds and are reported using the current financial resources and the modified accrual basis of accounting. Revenues are recognized when they are measurable and available. Revenues are considered available when they are collectible within the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures, other than the interest on long term obligations, are recorded when the liability is incurred or the long-term obligation paid.

Fund Summaries

General Fund is used to account for resources traditionally associated with government such as property taxes, specific ownership tax and expenditures which include district administration, legal services, and other expenses related to statutory operations of a local government. The primary source of revenue comes from property taxes, specific ownership taxes, and interest income.

TrailMark Metropolitan District
Page Two

Debt Service Fund is used to account for property taxes and other revenues dedicated to pay the fiscal year's debt expense which includes principal payments, interest payments, and administrative costs associated with debt issues. The primary source of revenue for the Debt Service Fund comes from property taxes.

Emergency Reserve

As required under Article X, Section 20 of the Colorado Constitution, the District has provided for an Emergency Reserve in the amount of 3% of the total fiscal year expenditures in the General Fund.